

**Deerfield Public Library Board of Trustees**  
**Regular meeting minutes**  
**April 16, 2008**

1. ROLL CALL AND CALL TO ORDER

The meeting was called to order at 7:10. Present: Board members: President Ron Simon, Ken Abosch, Jeff Rivlin, Marla Bark Dembitz, Sunday Mueller, Michael Goldberg, Mary Courtney. Village Board Liaison Bill Seiden. Staff: Library Director Mary Pergander.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None.

3. CONSENT AGENDA

Ms. Courtney made a motion, seconded by Ms. Dembitz, to approve the consent agenda items. The motion was approved.

4. TREASURER'S REPORT

Mr. Rivlin noted interest rates continue to fall and expressed an interest in short term CDs. Ms. Dembitz made a motion to approve checks 3103 through 3164 in the total amount \$51,029.79.

Seconded by Ms. Courtney.

The motion was approved by the following vote:

Ron Simon – yes, Ken Abosch – yes, Jeff Rivlin – yes, Marla Bark Dembitz – yes, Michael Goldberg – yes, Sunday Mueller – yes, Mary Courtney - yes.

5. LIBRARIAN'S REPORT

Ms. Pergander reported that the new website recently launched, and is being continuously improved. Joe Vetrano, our consultant for the selection of our new automation system has begun meeting with a team of ten representatives of various departments. Meg Anthony has been promoted to Head of Youth Services, Lindsay Zabel has been promoted to Assistant Circulation Manager, and Jody Wilson joins us as Community Outreach Coordinator. The audit this year will involve additional documentation of procedures. We are told this is true for all governmental agencies. Board members requested that new photos be taken for the bulleting board and website. Ms. Pergander will arrange this.

6. VILLAGE LIAISON REPORT

Village Trustee Bill Seiden presented an update of activities in the Village.

In addition, setting aside his official capacity at the meeting, he invited the board members as individuals to consider participating in Relay for Life, a benefit for the American Cancer Society, at Deerfield High School on May 31, 2008. Sunday Mueller will evaluate this further on behalf of the board members.

7. STRATEGIC PLAN DISCUSSION – Recommendation regarding temporary library enhancements

Ms. Pergander recommended the use of up to \$12,000 for adding or replacing selected furnishings in order to “spruce up” specific areas of the Reference, Youth, and Media departments. It was acknowledged that these will be used to help brighten the rooms and add comfort features until a complete remodeling can be done. Specific examples include replacements of the worn chairs near the fireplace, replacing cubes in preschool area with preschooler-sized chairs, addition of a preschool-interest area rug, comfortable chairs for a

pre-teen area, possible flat screen TV for the multimedia area, improved signage for the adult non-fiction collection, a bench for the lower level lobby. Concerns were expressed regarding the possibility of noise from the television disturbing patrons. Ms. Pergander described its possible use for visual library programming notices, and also agreed with the need to minimize disruptions. She agreed to research the idea further before proceeding with a television. Mr. Simon made a motion endorsing the recommendation to spend up to \$12,000 for improvements as described above. Ms. Dembitz seconded the motion. The motion was approved.

The Request for Qualifications for space planners/architects will be mailed this Friday.

## 8. OLD BUSINESS

None

## 9. NEW BUSINESS

A. Board officer discussion – Mr. Rivlin is willing to continue as Treasurer if there are no other interested persons. Mr. Abosch is interested in being President. Ron Simon has offered to be Secretary. The election of officers is next month. Mr. Rivlin also suggested beginning the Trustee in the Lobby in the future.

B. Per Capita Grant requirements and suggested compliance schedule – Ms. Pergander shared the State requirements for the board to review specific standards, procedures, acts and policies to qualify for the per capita grant this year. Mr. Goldberg will review the Open Meetings Act with the board at the next meeting. Ms. Dembitz will review the Freedom of Information Act with the board at the June meeting. Ms. Pergander will facilitate the other required reviews.

C. Suggested goals for 2009 – Deferred.

Ms. Pergander asked the board members if they want to participate in the Fourth of July parade. When the board affirmed, they requested that the T shirts indicate “library” on the back. Ms. Pergander will obtain the shirts and give-aways for the board for the parade.

Ms. Mueller made a motion to suspend the open session, and made a motion to enter into Executive Session (closed session) for the purposes of discussing library director performance and compensation, as allowed by Illinois state law. Ms. Dembitz seconded the motion. The motion was approved by the following vote:

Ron Simon – yes, Ken Abosch – yes, Jeff Rivlin – yes, Marla Bark Dembitz – yes, Michael Goldberg – yes, Sunday Mueller – yes, Mary Courtney - yes.

Following the closed session, the board returned to the regular meeting and reported that compensation decisions had been made. The regular meeting adjourned at approximately 10:15 pm.