

**Meeting Agenda
Deerfield Public Library Board of Trustees
December 21, 2011**

1. ROLL CALL AND CALL TO ORDER
2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD, and CORRESPONDENCE
3. CONSENT AGENDA
 - a. Minutes – Regular meeting November 16, Special board meeting December 7, Design Task Force December 13, Finance Committee December 14, Closed meeting minutes review
 - b. Balance sheet/Revenues and Expenses/ Financial variance report except check list
 - c. Hicks Grant recipients recommendation
4. TREASURER REPORT
 - a. Current check list(s)
 - b. Change in Investment Policy including list of allowed investments
 - c. Tax hearing update
 - d. Second quarter investments report
5. LIBRARY DIRECTOR REPORT
 - a. Review of written report highlights and circulation statistics
 - b. Update of staffing plan for temporary and remodeled sites
 - c. Reminder – Trustee Forum February 4 in Oakbrook
6. VILLAGE LIAISON REPORT
7. LIBRARY IMPROVEMENT PROCESS (These items are generally presented at the Special Board meetings on the first Wednesday of the month. Updates may occasionally also be given at the regular board meeting if needed.)
 - a. Owner's Representative and Committee reports
 - i. Board Liaison to the Village and Commissions
 - ii. Design Process Task Force – Approval of final color palette
 - iii. Construction Oversight
 - iv. Relocation Task Force
8. OLD BUSINESS
 - a. Planning for a Board self-evaluation process
9. NEW BUSINESS
 - a. Report from Trustee in the Lobby December 3
10. EXECUTIVE SESSION
11. ADJOURNMENT

The Deerfield Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact Mary Pergander at 847-945-3311 to allow the Library to make reasonable accommodations.