

Deerfield Public Library Board of Trustees
Regular meeting minutes
November 28, 2007

1. ROLL CALL AND CALL TO ORDER

The meeting was called to order at 7:03. Present: Board members: President Ron Simon, Marla Bark Dembitz, Ken Abosch, Jeff Rivlin, Mary Courtney, Sunday Mueller, Michael Goldberg. Staff: Library Director Mary Pergander.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None.

3. CONSENT AGENDA.

The minutes and financial reports were removed from the consent agenda. Ms. Dembitz made a motion, seconded by Mr. Abosch, to approve the remaining item on the consent agenda. The motion was approved.

The minutes were discussed and no changes were made. Ms. Courtney made a motion to approve the minutes, seconded by Mr. Rivlin. The minutes were approved.

The Balance Sheet and Revenue and Expense reports were discussed. They were then included in the Consent Agenda motion above.

4. TREASURER'S REPORT

Ms. Pergander clarified that the line labeled Excess noted on the Balance Sheet under the Reserve category is primarily the interest received on the Funds. Ms. Courtney made a motion to approve checks 2798 through 2856 in the total amount \$54,377.51 Seconded by Ms. Mueller.

The motion was approved by the following vote:

Ron Simon – yes, Marla Bark Dembitz – yes, Ken Abosch – yes, Jeff Rivlin – yes, Mary Courtney – yes, Michael Goldberg – yes, Sunday Mueller – yes.

5. LIBRARIAN'S REPORT

The following highlights from the written report were noted: Two employees have been hired for the new Media department. There will be a bid opening for the lighting project at 10:30 on Monday, December 3. Staff met the weeding goal for the third month in a row and celebrated with a luncheon. Ms. Pergander also provided a summary of the six month progress on the goals.

6. VILLAGE LIAISON REPORT

None.

7. STRATEGIC PLAN DISCUSSION

There will be a meeting of the Long Range Planning committee at 5:30 on January 16, prior to the regular board meeting at 7 pm.

8. OLD BUSINESS

None.

9. NEW BUSINESS

A. Mr. Abosch reported that the Human Resources committee had reviewed the legally-written and reviewed proposed personnel manual. There are two policies still in revision,

and a few details being confirmed. The Committee had recommended approval of the manual with these exceptions. Mr. Abosch made a motion to accept the manual with the exceptions of the policies regarding sick time and breaks. Ms. Dembitz seconded the motion. The motion was approved. Ms. Pergander will continue revising the two policies and answering other questions. Ms. Pergander also described a plan for sharing the new manual with staff members.

Ms. Dembitz made the motion to adjourn, seconded by Ms. Mueller. The motion was approved. The meeting adjourned at 8:07 pm.

Ken Abosch, Board Secretary.