

**Deerfield Public Library Board of Trustees**  
**Regular meeting minutes**  
**June 18, 2008**

1. ROLL CALL AND CALL TO ORDER

The meeting was called to order at 7:07. Present: Board members: President Ken Abosch, Ron Simon, Jeff Rivlin, Marla Bark Dembitz, Michael Goldberg, Mary Courtney. Village Board Liaison Bill Seiden. Staff: Library Director Mary Pergander.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Megan Ower, North Suburban Library System Board member, was introduced to the board. She shared information about NSLS, and invited board members to attend NSLS training session and board meetings. The board thanked her for coming.

3. CONSENT AGENDA

The closed session minute items were removed from the consent agenda. Mr. Simon moved to approve all remaining items, seconded by Ms. Courtney. The motion was approved.

The word “also” will be added as the first word of the last line of the library director report in the minutes of the past meeting, to clarify the intent.

4. TREASURER’S REPORT

Mr. Rivlin noted that interest rates continue their decline. Ms. Courtney made a motion to accept checks 3165 through 3172 and 3234 through 3309 in the total amount \$75,240.37. Seconded by Ms. Dembitz.

The motion was approved by the following vote:

Ken Abosch – yes, Ron Simon – yes, Jeff Rivlin – yes, Marla Bark Dembitz – yes, Michael Goldberg – yes, Mary Courtney - yes.

5. LIBRARY DIRECTOR REPORT

Ms. Pergander reported receiving many positive comments about the current newsletter. There have also been positive comments about the recent circulation policy changes, as well as some concerns expressed about the high number of DVDs patrons may now check-out. This is currently resulting in fewer available on shelf. Several hundred more recent release titles have been ordered and getting them on shelf is a high priority. Ms. Pergander asked for one month to see the full effect of the changes before considering alterations to the policy. She will report on progress next month. A tea was held for school librarians in District 109, at which Heidi Knuth presented the results of the Reading Warriors grant reading survey. Summer Reading Clubs begin soon. Ms. Pergander updated the board on staffing changes and recruitments. Four new leather chairs are now in place near the fireplace as part of the \$12K spruce up.

6. VILLAGE LIAISON REPORT

Village Trustee Bill Seiden presented an update of activities in the Village.

7. STRATEGIC PLAN DISCUSSION

A subcommittee met this past week to review the eight Request For Qualification responses and recommended three finalists to the board. Ms. Dembitz moved to invite the three firms to continue into the selection process, with two alternates also identified in case a finalist declined to continue with the process. Seconded by Mr. Simon. The motion was approved. Also, the selection process schedule was approved.

## 8. BOARD EDUCATION REVIEW

Ms. Dembitz reviewed Freedom of Information Act with the board, as required for the Per Capita application this fall. Ms. Pergander will find out if we have ever had a request.

## 9. OLD BUSINESS

A. Automation project report – The team is conducting site visits of libraries.

B. Revised circulation policies including DVDs – This was discussed during the Library Director report above.

C. Proposal to increase unused sick time and IMRF sick day cap, and revision of unused sick payout language – Ms. Courtney moved to approve Ms. Pergander's recommendation to increase the maximum number of sick days that can accrue from 140 to 240. (This does NOT increase the number of days for unused sick day payout.) Ms. Dembitz seconded the motion. The motion was approved by the following vote: Ken Abosch – yes, Ron Simon – yes, Jeff Rivlin – yes, Marla Bark Dembitz – yes, Michael Goldberg – yes, Mary Courtney - yes.

## 10. NEW BUSINESS

A. NSLS Board guest report – above.

B. Preliminary recommendation regarding architect selection for remodeling project – See Strategic Plan discussion above.

C. SECOND READING – Ethics Ordinance – The board asked for clarification about who is eligible to serve on the ethics Commission. Ms. Pergander will research this. Mr. Goldberg made a motion to accept the Ethics ordinance, with the implementation to be determined. Seconded by Ms. Courtney.

The motion was approved by the following vote:

Ken Abosch – yes, Ron Simon – yes, Jeff Rivlin – yes, Marla Bark Dembitz – yes, Michael Goldberg – yes, Mary Courtney - yes.

D. Discussion of further action regarding banned patron repeat visits – A banned patron has continued to enter the library on several occasions, in spite of the ban and letters reminding him not to do so. To date the police have been contacted several times but the library has not had the patron arrested. Ms. Pergander asked the board to clarify its intent. The board agreed that the patron may be arrested if the ban is violated in the future. In addition, a recent disruptive event involving another patron resulted in a police visit but not an arrest. After discussion, the board agreed that arrests may be made when warranted. Ms. Pergander will seek to discuss the matter with the previously-disruptive patron to avoid future incidents if possible, and clarify that an arrest may occur if the incident is repeated.

E. Prevailing wage ordinance – Ms. Pergander asked for information about the library's past practice regarding annual prevailing wage notice.

For the Fourth of July celebrations, the board members will wear library T-shirts and walk in the parade, distributing I'm a Fan of DPL paper fans. Mr. Goldberg will be the contact person for the library, and will provide a car to support the walkers. Mr. Abosch will obtain PVC pipe to support the banner for the walkers.

At 9:15 Mr. Rivlin made a motion to suspend the open session, and made a motion to enter into Executive Session (closed session) for the purposes of discussing personnel and legal matters, as allowed by Illinois state law. Mr. Goldberg seconded the motion. The motion was approved by the following vote:

Ron Simon – yes, Ken Abosch – yes, Jeff Rivlin – yes, Marla Bark Dembitz – yes, Michael Goldberg – yes, Mary Courtney - yes.

At 9:35, following the closed session, the board returned to the regular meeting and reported the decision to release the closed session meeting minutes of July 26, 2006 to the public. Mr. Simon made a motion, seconded by Ms. Dembitz, to adjourn the meeting. The motion was approved. The regular meeting was adjourned.

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Ron Simon, Board Secretary