

**Deerfield Public Library Board of Trustees
Construction Oversight Committee Meeting Minutes
April 12, 2011 – 6:30 p.m.**

The Construction Oversight Committee met on April 12, 2011 at 6:30 p.m. to formulate a recommendation to engage a firm to provide Owner's Representation services for the Library Improvement Project. Attendees: Library Board President Ken Abosch. Construction Oversight Committee members: Mike Goldberg, Jeff Rivlin, and Ron Simon. Staff: Library Director Mary Pergander and Business Manager Carol Dolin.

Ms. Pergander reported the references for the two finalists under consideration, which were AT Group and Morris Wade. In general, the references were positive for both firms and the committee recognized that both firms are very strong candidates. AT Group is a two person firm and is based more locally than Morris Wade, a one-person firm. AT Group is very familiar with municipal projects and the commission approval process, as demonstrated most recently by their work on the Glenview Public Library. The two quotes were very competitive. The Committee requested that Ms. Pergander compare the scope of the two proposals, address any differences, and confirm with AT Group that they have offered their best price.

The Committee will provide a brief background on the candidates selected for interview and describe the process of narrowing down the choices. Pending a successful outcome of the above comparison and cost concerns, the Committee will make the recommendation to the full Board at the April Board Meeting to enter into negotiations to engage the AT Group for Owner's Representative services. Morris Wade will be the alternate should negotiations with AT Group not prove successful.