

**Special Meeting Agenda
Deerfield Public Library Board of Trustees
December 7, 2011**

NOTE: 6 pm start time, Conference Room on lower level

- 1) ROLL CALL AND CALL TO ORDER
- 2) OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD, and CORRESPONDENCE
The Board allocates a total of up to fifteen (15) minutes for this activity. Each person addressing the Board of Trustees is asked to limit his or her comments to a maximum of five (5) minutes. *Discussion items may not be acted upon in the current meeting.* Public correspondence is also shared at this time.
- 3) LIBRARY IMPROVEMENT PROCESS – The following topics are anticipated to be covered, although the order may differ from that presented here:
 - a) Report from Owner’s Representative and committee reports
 - b) Temporary relocation space update, if any
 - c) Project budget update
 - d) Recommendations regarding finalizing Design Documents
 - e) Construction documents update
 - f) Other topics related to the project
- 4) EXECUTIVE SESSION
The Board may go into Executive Session (closed to the public) to discuss personnel, legal, real estate and other matters as allowed by Illinois law.
- 5) ADJOURNMENT

The Deerfield Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact Mary Pergander at 847-945-3311 to allow the Library to make reasonable accommodations.