

**Special Meeting**  
**Deerfield Public Library Board of Trustees**  
**October 12, 2011**  
**6 pm start time, Youth Services Story Room**

1) ROLL CALL AND CALL TO ORDER

The meeting was called to order at 6:15.

Board members: President Ken Abosch (late arrival), Mary Courtney, Marla Bark Dembitz, Michael Goldberg, Sunday Mueller, Jeff Rivlin, Ron Simon.

Staff: Library Director Mary Pergander, Business Manager Trisha Steele, Asst. Director/Operations Rebecca Wolf..

Design Team: Jenni Betancourt, Brian Meade, Doug Pfeiffer - PSA Dewberry.

Construction Management: Dennis McGreal, Curt Wagner – Mortenson.

Owner's Representative: Jerry Aulisio – AT Group.

2) OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD, and CORRESPONDENCE

None

3) LIBRARY IMPROVEMENT PROCESS

a) Temporary relocation space update – Tabled.

b) Project budget update – Architect Doug Pfeiffer explained the design and estimating process and progress to date. Due to differences between the two estimates recently created for the project, a series of meetings has been held with all parties sharing information about the project, goals, and assumptions. Design and other changes have been made to the extent possible without board involvement. About \$1.5 million still needs to be resolved. Design alternatives and their implications will be presented to the board. The goal is to arrive at consensus about the additional changes to be made, and have them be approved tonight, in order to keep the project on budget and on schedule.

c) Discussion of Design Documents with possible approval

Mr. Meade and Mr. McGreal shared in the presentation of design alternatives and their associated costs to the Board. A supplemental booklet helped the board visualize the options. After all of these were presented and explained, Mr. Abosch led the group through the list a second time, seeking consensus about which items could be eliminated from the project, which items should be bid as Alternates, which design alternatives should be pursued, which options should NOT be altered, and the few items for which the board needed additional information or discussion time. The items still needing to be further evaluated were primarily related to the planned courtyards on the north and south portions of the east end, and the resizing of the soffits around the building. After the discussion approximately \$300,000 in necessary reductions remained and further discussion will take place on October 19 at the regular board meeting. All parties are committed to staying within the budget for the project. Additional Special Board meetings will be planned at monthly intervals on the first Wednesday of each month at 6 pm to provide adequate time for project planning, updates and discussions for the duration of the project or as needed. The next Special Board Meeting will take place Wednesday, November 2 at 6 pm. Ms. Pergander will arrange for a meeting room and post and announce the location.

Mr. Goldberg left the meeting.

4) EXECUTIVE SESSION

At 9:30, Mary Courtney made a motion to enter into closed session to discuss matters related to real estate and legal matters as allowed by law. Seconded by Ms. Mueller. The motion was approved by the following vote: Ken Abosch - yes, Mary Courtney - yes, Marla Bark Dembitz - yes, Sunday Mueller - yes, Jeff Rivlin - yes, Ron Simon - yes.

5) ADJOURNMENT

The Board returned to open session at 9:52. Ms. Dembitz made a motion to adjourn, seconded by Ms. Courtney. The meeting was adjourned.