

**Special Meeting Minutes**  
**Deerfield Public Library Board of Trustees**  
**November 2, 2011**

1) ROLL CALL AND CALL TO ORDER

The meeting was called to order at 6:03pm

Present board members: Ken Abosch – President, Marla Bark Dembitz, Mary Courtney, Jeff Rivlin, Mike Goldberg and Ron Simon.

Guests: Jenni Betancourt, Brian Meade Architects from PSA Dewberry, Curt Wagner  
Representative from Mortenson and Jerry Aulisio, Owner's Representative

2) OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD, and CORRESPONDENCE  
No member of the public addressed the board.

3) LIBRARY IMPROVEMENT PROCESS –

Mr. Abosch reviewed the decisions made at the October board meeting, where the board went through the project budget for the Library Improvement Plan in order to reduce the costs in the overall budget. Mr. Abosch emphasized that even though the discussion tonight would focus in reducing the \$300,000, the board may further cut out of the project, the board did not need to get to zero tonight. The project is still on budget, even if no action is taken at this meeting and no cuts are made. The board is committed to giving the community what it promised.

Mr. Aulisio further stated this is a “temperature meeting” to give Dewberry and Mortenson direction.

The board discussed several options including the possibility of a “deferral” list, for items that could be prepared for now and completed in the future, such as the generator. Also, although we intend to complete the lighted pathway to the Hazel parking, and the staircase, they are not technically part of the remodeling project. As part of the intergovernmental agreement, the full cost will not be our responsibility. Therefore, we will not allocate funds from the project budget for these, but will have the funds come from the operations budget.

All items in the designs options listing were reviewed in detail, and discussed. Some were identified as possible alternates. A complete listing was made by the architects for further analysis. Three key items discussed were the height of the Children's pavilion, the north and the south courtyards, including the south lower level patio off the adult reading area. After lengthy discussion about these items in various combinations, the board decided to keep them all and seek other means of reducing the project expenses.

Ms. Betancourt stated Dewberry is planning to bring final design documents for approval to the November board meeting. Mr. Aulisio noted that will not be necessary - tonight's meeting is in lieu of that session. The design documents will be deemed complete this evening.

Owner's Representative report: The planning process is beginning for temporary space. We will need to get plans for both proposed spaces before having another discussion.

4) EXECUTIVE SESSION

The board did not go into executive session.

5) ADJOURNMENT

There being no further business, Ms. Dembitz made a motion to adjourn, seconded by Mr. Goldberg. The meeting was adjourned at 7:57pm.

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Ron Simon, Secretary