

SPECIAL BOARD MEETING MINUTES
Deerfield Public Library Board of Trustees
Deerfield Public Library
July 6-7, 2011*

1. ROLL CALL AND CALL TO ORDER

The meeting was called to order at 6:30 p.m.

Attending: Board: Ron Simon, President pro-tem, Mary Courtney, Marla Bark Dembitz, Sunday Mueller, and Jeff Rivlin. Staff: Mary Pergander - Library Director, Carol Dolin - Business Manager.

Design Team: Jenni Betancourt and Brian Meade - PSA Dewberry

Owner's Representative: Jerry Aulisio – AT Group.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD, and CORRESPONDENCE.

None.

3. CONSENT AGENDA

None.

4. OLD BUSINESS

None.

5. NEW BUSINESS - Discussion – Board Integrated Design Charrette #3

A. Site Plan Discussion

- 1) Book Drop location – for traffic and pedestrian safety the book drops should be on the north part (on the driver's side) of the landscaped area toward the west end of the parking lot. Moving the building entry to the west causes a 24 inch change of grade from the main entry to the north property line. The current plan has steps between the two directions of parking stalls and a curved, sloped sidewalk around to the west for the book drops and other pedestrian traffic that cannot use the stairs. Building up the parking lot will increase the load on the north retaining wall, however, more investigation will be made to see if it is feasible to backfill the parking lot to eliminate the need for stairs and to allow optimal placement of the book drops.
- 2) Exterior building forms and materials – the Board chose the following options:
 - a. Brick - reclaim existing brick if possible, or choose a close match if reusing the existing brick is too expensive or not possible
 - b. Metal
 - i. Fascia - weathered zinc panels, not painted surface, because the premium for zinc is more than offset by anticipated maintenance cost for painted surface over the life of the building
 - ii. Penthouse, generator screen, and curtain walls - anodized aluminum with louver sunshade system
 - c. Glass – glass panels with vertical frit pattern for clear story in entry, not channel glass, because ceramic frit pattern is less expensive and more transparent with better U-value
 - d. Screen – sunscreens on the east and west ends of the building
Stainless steel if it is not too costly or lighter color aluminum.
- 3) Monument sign – placed perpendicular to the road to the north of the Waukegan entrance

Concrete base, weathered zinc L-shaped frame, and milky white glass panels with metal or integral etched and painted letters, illuminated from above with LED lighting inside the frame's housing

- 4) Exterior lighting
 - a. Along Waukegan Road – as required, prairie style lights with pavers and planters as in front of Village hall
 - b. Parking lot - minimalist design to blend with the building architecture, dark gray metal with industry standard halide lamping, or a different fixture with LED option.
- 5) Lower level courtyard option - an outdoor space can be built in the south, lower level courtyard for approximately \$40,000. This space would include terraced landscaping and have limited access and security cameras.
- B. Budget – The project is currently at \$482,381 over budget. Value engineering of \$411,000 will be incorporated, with more possible. When considering options, Ms. Pergander and the Board prefer not to make choices that save money up front but cost more in the long run, such as less expensive building materials that cost more to maintain.

6. Meeting adjourned at 9:10 p.m.

*The meeting was originally posted for July 6 and 7 to allow for design discussion decisions from July 6 to continue, if necessary, during the planned design charrette to which board members were also invited on July 7. However, all necessary decisions were made on July 6, so the charrette meeting on July 7, which had only one Board member in attendance, was not a board meeting.

Ron Simon, Board Secretary and President pro tem