

**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS**

**ANNUAL FINANCIAL REPORT**

For the Year Ended  
December 31, 2015



**DEERFIELD PUBLIC LIBRARY**  
**DEERFIELD, ILLINOIS**  
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## **INDEPENDENT AUDITOR'S REPORT**



1415 W. Diehl Road, Suite 400  
Naperville, Illinois 60563

Certified Public Accountants & Advisors  
*Members of American Institute of Certified Public Accountants*

## INDEPENDENT AUDITOR'S REPORT

Members of the Public Library Board  
Deerfield Public Library  
Deerfield, Illinois

We have audited the accompanying financial statements of the governmental activities and the major fund of the Deerfield Public Library (the Library), as of and for the year ended December 31, 2015, and the related notes to financial statements which collectively comprise the Library's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Library's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of Deerfield Public Library, as of December 31, 2015, and the respective changes in financial position, thereof for the year ended in conformity with accounting principles generally accepted in the United States of America.

## **Change in Accounting Principle**

As discussed in Note 8, the Library adopted GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*, which established standards for measuring and recognizing liabilities, deferred inflows and outflows of resources and expenses; and modified certain disclosures in the notes to financial statements and the required supplementary information. Our opinion is not modified with respect to this matter.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and certain budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the basic financial statements that collectively comprise the Library's basic financial statements taken as whole. The supplemental data is presented for purposes of additional analysis and are not a required part of the basic financial statements. The supplemental data is the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.



Naperville, Illinois  
June 20, 2016

**GENERAL PURPOSE EXTERNAL  
FINANCIAL STATEMENTS**

# DEERFIELD PUBLIC LIBRARY

## MANAGEMENT'S DISCUSSION AND ANALYSIS

December 31, 2015

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As the management of the Deerfield Public Library, we offer readers of the Library's financial statements this narrative overview and analysis of the financial activities of the Library for the fiscal period ended December 31, 2015. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in the Library's financial statements (beginning on page 3).

This discussion and analysis is designed to (1) assist the reader in focusing on significant financial issues, (2) provide an overview of the Library's financial activity, (3) identify changes in the Library's financial position (its ability to address the next and subsequent year challenges), (4) identify any material deviations from the financial plan (the approved budget), and (5) identify individual fund issues or concerns.

### USING THE FINANCIAL SECTION OF THIS ANNUAL REPORT

Historically, the primary focus of local government financial statements has been summarized by fund type information on a current financial resource basis. This approach was modified by Government Accounting Standards Board (GASB) Statement No. 34. Now, the Library's financial report presents two kinds of statements, each with a different snapshot of the Library's finances. The focus of the government-wide financial statements is on the Library as a whole on an accrual basis. The statements that show the Library as a major fund provide information on the financial resources available and used in the current and previous 12-month fiscal periods. Both perspectives (government-wide and major fund) allow the user to address relevant questions, broaden a basis for comparison (year to year or government to government) and enhance the Library's accountability.

### Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Library's finances, in a manner similar to a private-sector business. The focus of the *Statement of Net Position* (page 3) is to present information on all of the Library's assets and liabilities and deferred inflows, with the difference between the two reported as net position. The *Statement of Net Position* combines and consolidates the governmental fund's current financial resources (short-term spendable resources) with capital assets and long-term obligations using the accrual basis of accounting and the economic resources measurement focus. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Library is improving or deteriorating.

(See independent auditor's report)

**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS  
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)**

**USING THE FINANCIAL SECTION OF THIS ANNUAL REPORT (continued)**

The *Statement of Activities* (page 4) presents information showing how the Library's net position changed during the most recent fiscal period. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., earned but unused compensated absences).

These government-wide financial statements (see pages 3 and 4) describe functions of the Library that are principally supported by taxes and intergovernmental revenues (governmental activities). The governmental activities of the Library reflect the Library's basic services, including materials collections, reference and readers' services, youth and adult programs, interlibrary loan and outreach services, and its growing technological development which provides an online and virtual library accessibility for its community patrons.

**Fund Financial Statements**

Fund financial statements (pages 5 to 8) will be more familiar to traditional users of governmental financial statements. The focus of the presentation is on the major fund rather than fund types. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Library, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds.** The Library is presented as a single governmental fund. A governmental fund is used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund *Balance Sheet* (page 5) and the governmental fund *Statement of Revenues, Expenditures, and Changes in Fund Balance* (page 7), provide a reconciliation to facilitate this comparison. They are:

- Reconciliation of Fund Balances of Governmental Funds to the Governmental Activities in the Statement of Net Position (page 6), and
- Reconciliation of the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balance to the Governmental Activities in the Statement of Activities (page 8).

(See independent auditor's report)



**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS  
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)**

**USING THE FINANCIAL SECTION OF THIS ANNUAL REPORT (continued)**

The Library adopts an annual budget for its governmental fund, as well as adopting an annual appropriation. The Library uses the annual budget as its budgetary guide. A schedule demonstrating compliance with the budget can be found on pages 24 and 29 of this report.

**Notes to the Financial Statement**

The notes provide additional information that is essential for a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 9 through 23 of this report.

**Other Information**

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information reflecting the Library's progress in funding its expenditures and changes in fund balance. Required supplementary information can be found on pages 24 through 28 of this report.

**Financial Analysis of the Library as a Whole**

In accordance with GASB Statement No. 34, the Library presents here comparative financial information for governmental activities, net position, as well as the original appropriation to actual expenditures. In addition, the following information provides a brief financial analysis of the Library as a whole.

**GOVERNMENT-WIDE STATEMENTS**

**Net Position**

The Library's net position increased by \$603,274 during the year ending December 31, 2015. The Library also implemented GASB Statement No. 68, which resulted in a change in accounting principle of (\$1,067,278), for a net decrease in net position of \$464,004

The table on the following page reflects a condensed *Statement of Net Position* as of December 31, 2014, and December 31, 2015. For more detailed information, see the Statement of Net Position on page 3.

(See independent auditor's report)

**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS  
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)**

**GOVERNMENT-WIDE STATEMENTS (continued)**

**Table 1  
Statement of Net Position – Comparative Summaries**

<b><u>Governmental Activity</u></b>		
Fiscal Period Ending December 31st	<u>2015</u>	<u>2014</u>
<b>Assets</b>		
Current Assets and Deferred Outflows	\$ 10,937,908	\$ 9,679,004
Capital Assets (Net of Accumulated Depreciation)	<u>12,699,530</u>	<u>13,203,045</u>
<b>Total Assets and Deferred Outflows</b>	<u>23,637,438</u>	<u>22,882,049</u>
<b>Liabilities and Deferred Inflows</b>		
Long-Term Liabilities	11,285,905	10,322,186
Other Liabilities	155,258	104,840
Deferred Inflows	<u>4,655,943</u>	<u>4,450,687</u>
<b>Total Liabilities and Deferred Inflows</b>	<u>16,097,106</u>	<u>14,877,713</u>
<b>Net Position</b>		
Net Investment in Capital Assets	2,564,530	3,068,045
Unrestricted	<u>4,975,802</u>	<u>4,936,291</u>
<b>Total Net Position</b>	<u>\$ 7,540,332</u>	<u>\$ 8,004,336</u>

Total assets increased \$755,389, primarily due to the new deferred outflow of resources of \$740,273. The Library is on a payment schedule for the bond payments. Total liabilities and deferred inflows were increased by \$1,219,393, primarily due to the reduction of the long-term liability to the Village for the 2011A and 2013 G.O. bond issuances of \$510,000 and the recording of net pension liability of \$1,490,392. Two dedicated property tax levies are received each year to continue this trend.

(See independent auditor's report)

**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS  
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)**

**GOVERNMENT-WIDE STATEMENTS (continued)**

**Activities**

The following table summarizes the revenue and expenses of the Library for the fiscal year ending December 31, 2014 and 2015. The Library's net position increased by \$603,274 in 2015. Property taxes increased by \$60,937 and provide over 95% of the Library's funding. Property tax revenues are comparable with the prior period because the primary months of receipts, June and September, are included in both fiscal periods.

**Table 2  
Changes in Net Position  
Governmental Activity: Library**

Fiscal Year Ending December 31st	2015	2014
<b>Revenues</b>		
Program Revenues		
Charges for Services	\$ 68,134	\$ 90,896
Operating Grants	22,781	22,781
General Revenues		
Property Taxes	4,393,650	4,332,713
Replacement Tax	40,134	37,641
Investment Income	12,744	7,755
Gain on sale of surplus property	1,223	1,115
Miscellaneous & Contributions	39,832	35,344
Total General Revenues	4,487,583	4,414,568
<b>Total Revenues</b>	<b>4,578,498</b>	<b>4,528,245</b>
<b>Expenses</b>		
Culture and Recreation	3,975,224	3,940,593
<b>Total Expenses</b>	<b>3,975,224</b>	<b>3,940,593</b>
<b>Change in Net Position</b>	<b>603,274</b>	<b>587,652</b>
<b>Total Net Position, Restated, Beginning of Year</b>	<b>6,937,058</b>	<b>7,416,684</b>
<b>Total Net Position, End of Year</b>	<b>\$ 7,540,332</b>	<b>\$ 8,004,336</b>

(See independent auditor's report)

**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS  
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)**

**FISCAL YEAR 2015 FINANCIAL OVERVIEW**

The following schedule provides a summary of the Library's income by source, and the expenses by category during the fiscal year ending December 31, 2015.

**INCOME SOURCES**

Local Property and other Taxes	96.8%
Fees and Charges	1.5%
Grants	0.5%
Miscellaneous & Contributions	0.9%
Investment Income	0.3%
Total Income:	\$ 4,578,498

**EXPENSES BY CATEGORY**

Culture and Recreation	100.0%
Total Expenses:	\$ 3,975,224

**IMPACTS**

**Revenues**

The financial statements show an increase in revenues by about \$50,253. Property tax revenue increased by about \$60,937 and includes \$3.75 million for operations and about \$0.75 million for debt service. The revenue from charges for services decreased by \$22,762 in 2015.

(See independent auditor's report)

**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS  
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)**

**FISCAL YEAR 2015 FINANCIAL OVERVIEW (continued)**

**Expenses**

Total expenses increased by \$34,631 over the prior fiscal period. As required by GASB Statement No. 34, depreciation expense, in the amount of \$503,515, is also included in the *Statement of Activities*. Expenses in 2015 also include the Library's contributions of about \$222,831 to the Village of Deerfield for the payment of the G.O. bond interest due on the 2011A and 2013 G. O. bonds, issued for the Library Improvement Project.

**FINANCIAL ANALYSIS OF THE LIBRARY FUND**

The Deerfield Public Library has one fund, a governmental fund, named the Library Fund. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. As of December 31, 2015, the Library Fund (as presented on the *Balance Sheet*, page 5) has a fund balance of \$5,415,931, showing an increase of \$292,454. The increase will help provide funding for the months of January through May, when property tax receipts are negligible, and any excess will be dedicated to rebuilding the reserves for future building improvements. In addition, the Library Board is investigating increasing the low-point fund balance which gets as low as about 25% of the annual budget.

Other financing uses include the bond principal payments of \$510,000 that was contributed to the Village toward the 2011A and 2013 G.O. bonds issued for the Library Improvement Project.

The schedule on the following page, Table 3, provides a comparison of the Library's Original Appropriation to Actual, as of December 31, 2015, and a summary of the change in fund balance.

(See independent auditor's report)

**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS  
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)**

**FINANCIAL ANALYSIS OF THE LIBRARY FUND (continued)**

**Table 3  
Fiscal Year 2015 General Fund Budgetary Highlights**

		<u>Actual</u>
<b>Revenues</b>		
Taxes (Property and Replacement)		\$ 4,433,784
Investment Income		12,744
Charges for Services (Fines, Fees, Copying/Printing)		68,134
Grants		22,781
Gifts and Other		<u>39,832</u>
Total Revenues		4,577,275
<b>Other Financing Sources</b>		<u>1,223</u>
<b>Total Revenues &amp; Other Financing Sources</b>		<u>4,578,498</u>
	<b><u>Original Appropriation</u></b>	
<b>Expenditures</b>		
Culture and Recreation	\$ 3,638,322	3,553,213
Debt Service – Interest	230,382	222,831
Capital Outlay	<u>44,176</u>	<u>-</u>
Total Expenditures	3,912,880	3,776,044
<b>Other Financing Uses</b>	<u>510,000</u>	<u>510,000</u>
<b>Total Expenses &amp; Other Financing Uses</b>	<u>4,412,880</u>	<u>4,286,044</u>
<b>Change in Fund Balance</b>		<u>\$ 292,454</u>

(See independent auditor's report)

**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS  
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)**

**FINANCIAL ANALYSIS OF THE LIBRARY FUND (continued)**

**Capital Assets**

The following schedule reflects the Library's capital asset balances as of December 31, 2015.

**Table 4  
Balance of Capital Assets at the End of the Fiscal Year  
December 31, 2015**

<b>Governmental Activity - Library</b>	
Capital Assets Not Being Depreciated	
Land	\$ 65,493
Construction in Progress	-
	<hr/>
Total Capital Assets Not Being Depreciated	65,493
	<hr/>
Capital Assets Being Depreciated	
Building	13,197,410
Equipment	1,684,007
	<hr/>
Total Capital Assets Being Depreciated	14,881,417
	<hr/>
Less accumulated depreciation for	
Building	1,613,216
Equipment	634,164
	<hr/>
Total Accumulated Depreciation (verify)	2,247,380
	<hr/>
Total Capital Assets Being Depreciated, Net	12,634,037
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<b>Governmental Activity - Library Capital Assets, Net</b>	<b>\$ 12,699,530</b>
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(See independent auditor's report)

**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS  
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)**

**FINANCIAL ANALYSIS OF THE LIBRARY FUND (continued)**

**Long-Term Debt (continued)**

Table 5 summarizes the Library's outstanding long-term debt, as of December 31, 2015. In 2011 and 2013, the Village provided the funding from G.O. Bonds it had issued for the Library Improvement Project. These bond issuances are recognized as Village debt, but starting June 1, 2012, the Library began to receive the property taxes levied for the G.O. debt and now pays the principal and interest to the Village as it comes due.

**Table 5  
Balance of Long-Term Debt at the End of  
The 2015 and 2014 Fiscal Years**

	December 31,	
	2015	2014
Compensated absences	\$ 63,645	\$ 88,808
Due to Village	9,625,000	10,135,000
Other Postemployment Benefit Obligations	106,868	98,378
Net Pension Liability	1,490,392	-
<b>Total Long-Term Liabilities</b>	<b>\$ 11,285,905</b>	<b>\$ 10,322,186</b>

Please see Note 5 for further information regarding the Library's long-term debt.

**Economic Factors**

The Deerfield Public Library is a village library, whose boundaries match those of the Village of Deerfield, and it shares the same taxing capabilities of the Village, a home-rule entity. It is not a district. The Library's area automatically grows when the Village annexes additional properties. In the last two years, 2014 and 2015, developers have increased the Village homes and paid Impact Fees to the Library.

The Library Board annually reviews the policy of allowing non-residents in nearby areas to purchase library services. For many years, the areas without other access to library service have included residents in Bannockburn, Riverwoods, and unincorporated Deerfield. This policy was in effect during 2015.

(See independent auditor's report)



**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS  
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)**

**FINANCIAL ANALYSIS OF THE LIBRARY FUND (continued)**

**Economic Factors (continued)**

Relatively minor renovations, such as adjustments to furnishings and signage, continue to be addressed as needed. The Friends of the Deerfield Library, an independent, community-based, non-profit support group, that is actively supportive. It is their goal to support and promote the Library's mission in the community and their enthusiasm reflects the community's support for the Library.

**CONTACTING THE LIBRARY'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens with a general overview of the Library's finances and to demonstrate accountability for the money it receives. Questions concerning this report or requests for additional financial information should be directed to Kelly DeCorrevont, Business Manager, at Deerfield Public Library, 920 Waukegan Road, Deerfield, Illinois, 60015.

(See independent auditor's report)

**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS**

STATEMENT OF NET POSITION

December 31, 2015

	<u>Governmental Activities</u>
<b>ASSETS</b>	
Cash and investments	\$ 5,444,965
Receivables (net of allowance where applicable)	
Property taxes	4,626,446
Due from other government	5,163
Interest receivable	6,108
Prepaid items	114,953
Capital assets	
Capital assets not being depreciated	65,493
Capital assets being depreciated, net of accumulated depreciation	<u>12,634,037</u>
 Total assets	 <u>22,897,165</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Pension items - IMRF	<u>740,273</u>
 Total assets and deferred outflows of resources	 <u>23,637,438</u>
<b>LIABILITIES</b>	
Accounts payable	47,242
Accrued payroll	81,786
Other payables	11,230
Unearned revenue	15,000
Noncurrent liabilities	
Due within one year	566,515
Due in more than one year	<u>10,719,390</u>
 Total liabilities	 <u>11,441,163</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Deferred property taxes	4,626,446
Pension items - IMRF	<u>29,497</u>
 Total deferred inflows of resources	 <u>4,655,943</u>
 Total liabilities and deferred inflows of resources	 <u>16,097,106</u>
<b>NET POSITION</b>	
Net investment in capital assets	2,564,530
Unrestricted	<u>4,975,802</u>
 <b>TOTAL NET POSITION</b>	 <u>\$ 7,540,332</u>

See accompanying notes to financial statements.

**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS**

STATEMENT OF ACTIVITIES

For the Year Ended December 31, 2015

FUNCTIONS/PROGRAMS PRIMARY GOVERNMENT	Program Revenues				Net (Expense) Revenue and Change in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental Activities					
Culture and recreation	\$ 3,975,224	\$ 68,134	\$ 22,781	\$ -	\$ (3,884,309)
<b>TOTAL GOVERNMENTAL ACTIVITIES</b>	<b>\$ 3,975,224</b>	<b>\$ 68,134</b>	<b>\$ 22,781</b>	<b>\$ -</b>	<b>(3,884,309)</b>
		General Revenues			
		Taxes			
		Property			4,393,650
		Replacement			40,134
		Investment income			12,744
		Gain on sale of surplus property			1,223
		Miscellaneous			39,832
		Total			4,487,583
		CHANGE IN NET POSITION			603,274
		NET POSITION, DECEMBER 31, 2014			8,004,336
		Change in accounting principle			(1,067,278)
		NET POSITION, DECEMBER 31, 2014, (Restated)			6,937,058
		<b>NET POSITION, DECEMBER 31, 2015</b>			<b>\$ 7,540,332</b>

See accompanying notes to financial statements.

**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS**

BALANCE SHEET  
GOVERNMENTAL FUND

December 31, 2015

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	<b>General</b>
<b>ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>	
<b>ASSETS</b>	
Cash and investments	\$ 5,444,965
Property taxes receivable	4,626,446
Due from other government	5,163
Interest receivable	6,108
Prepaid items	114,953
<b>TOTAL ASSETS</b>	<b>\$ 10,197,635</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE</b>	
<b>LIABILITIES</b>	
Accounts payable	\$ 47,242
Accrued payroll	81,786
Other payables	11,230
Unearned revenue	15,000
Total liabilities	155,258
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Unavailable property taxes	4,626,446
Total deferred inflows of resources	4,626,446
Total liabilities and deferred inflows of resources	4,781,704
<b>FUND BALANCE</b>	
Nonspendable - prepaid items	114,953
Unrestricted	
Unassigned	5,300,978
Total fund balance	5,415,931
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE</b>	<b>\$ 10,197,635</b>

See accompanying notes to financial statements.

**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS**

**RECONCILIATION OF FUND BALANCE OF GOVERNMENTAL  
FUNDS TO THE GOVERNMENTAL ACTIVITIES  
IN THE STATEMENT OF NET POSITION**

December 31, 2015

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<b>FUND BALANCE OF GOVERNMENTAL FUNDS</b>	<b>\$ 5,415,931</b>
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds	12,699,530
Differences between expected and actual experiences, assumption changes and net differences between projected and actual earnings for the Illinois Municipal Retirement Fund are recognized as deferred outflows and inflows of resources on the statement of net position	710,776
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds	
Compensated absences	(63,645)
Due to the Village	(9,625,000)
Net pension liability - IMRF	(1,490,392)
Other postemployment benefit obligation	<u>(106,868)</u>
<b>NET POSITION OF GOVERNMENTAL ACTIVITIES</b>	<b><u><u>\$ 7,540,332</u></u></b>

See accompanying notes to financial statements.

**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS**

**STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCE**

For the Year Ended December 31, 2015

	<u><b>General</b></u>
<b>REVENUES</b>	
Taxes	
Property	\$ 4,393,650
Replacement	40,134
Intergovernmental	
Grants	22,781
Charges for services	
Nonresident fees	5,149
Fees, fines and penalties	54,393
Photocopying	8,592
Investment income	12,744
Miscellaneous	
Other	20,226
Gifts	19,606
	<u>4,577,275</u>
Total revenues	
	<u>4,577,275</u>
<b>EXPENDITURES</b>	
Culture and recreation	3,553,213
Debt service	
Contributions to the Village - principal	510,000
Interest	222,831
	<u>4,286,044</u>
Total expenditures	
	<u>4,286,044</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<u>291,231</u>
<b>OTHER FINANCING SOURCES (USES)</b>	
Sale of surplus property	1,223
	<u>1,223</u>
Total other financing sources (uses)	
	<u>1,223</u>
<b>NET CHANGE IN FUND BALANCE</b>	292,454
<b>FUND BALANCE, DECEMBER 31, 2014</b>	<u>5,123,477</u>
<b>FUND BALANCE, DECEMBER 31, 2015</b>	<u><u>\$ 5,415,931</u></u>

See accompanying notes to financial statements.

**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS**

**RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF  
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE TO THE  
GOVERNMENTAL ACTIVITIES IN THE STATEMENT OF ACTIVITIES**

For the Year Ended December 31, 2015

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<b>NET CHANGE IN FUND BALANCE - TOTAL GOVERNMENTAL FUNDS</b>	<b>\$ 292,454</b>
Amounts reported for governmental activities in the statement of activities are different because:	
Depreciation in the statement of activities does not require the use of current financial resources and, therefore, is not reported as expenditures in governmental funds	(503,515)
The change in the Illinois Municipal Retirement Fund net pension liability is not a source or use of a financial resource	287,662
Payments made to the Village to pay for the principal due on the bonds issued by the Village on behalf of the Library are reported as an other financing use in the governmental funds but not on the statement of activities	510,000
The change in compensated absences payable is reported as an expenditure when paid in governmental funds but as a change in compensated absences payable and expenses in the statement of activities	25,163
The change in other postemployment benefit obligation is reported as an expenditure when paid in governmental funds but as an increase of other postemployment benefit and expense in the statement of activities	<u>(8,490)</u>
<b>CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES</b>	<b><u><u>\$ 603,274</u></u></b>

See accompanying notes to financial statements.

**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS**

NOTES TO FINANCIAL STATEMENTS

December 31, 2015

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The basic financial statements of the Deerfield Public Library, Deerfield, Illinois (the Library) have been prepared in conformity with accounting principles generally accepted in the United States of America, as applied to government units (hereinafter referred to as generally accepted accounting principles (GAAP)). The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Library's accounting policies are described below.

a. Financial Reporting Entity

The Library is a library corporation governed by a seven-member board of trustees. As required by GAAP, these financial statements present the Library and any existing component units. Currently, the Library does not have any component units and based on criteria of GASB Statement No. 61, *The Financial Reporting Entity: Omnibus - an amendment of GASB Statements No. 14 and No. 34*, the Library has been determined not to be a component unit of the Village of Deerfield, Illinois (the Village).

b. Fund Accounting

The accounts of the Library are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements.

Funds are classified as governmental funds.

The General Fund, a governmental fund, is used to account for all of the Library's general activities.

c. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of activities and the statement of net position) report information on all of the nonfiduciary activities of the Library. Governmental activities normally are supported by taxes and intergovernmental revenues.



**DEERFIELD PUBLIC LIBRARY**  
**DEERFIELD, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

c. Government-Wide and Fund Financial Statements (Continued)

The statement of activities demonstrates the degree to which the direct expenses of a given function, segment or program are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and (2) grants and shared revenues that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

The Library reports the following major governmental fund:

The General Fund is the Library's primary operating fund. It accounts for all financial resources of the Library.

d. Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred. Property taxes are recognized as revenues in the year for which they are levied (i.e., intended to finance). Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using a current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they become both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period.

The Library recognizes property taxes when they become both measurable and available in the year intended to finance. A one month availability period is used for revenue recognition for all other governmental fund revenues. Expenditures are recorded when the related fund liability is incurred.

Those revenues susceptible to accrual are property taxes and investment income. Fine revenue is not susceptible to accrual because generally it is not measurable until received in cash.

**DEERFIELD PUBLIC LIBRARY**  
**DEERFIELD, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

d. Basis of Accounting (Continued)

The Library reports unearned revenue and unavailable revenue on its financial statements. Unavailable revenues arise when a potential revenue does not meet both the available criteria for recognition in the current period, under the modified accrual basis of accounting. Unearned revenue arises when a revenue is measurable but not earned under the accrual basis of accounting. Unearned revenues also arise when resources are received by the Library before it has a legal claim to them or prior to the provision of services, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the Library has a legal claim to the resources, the liability and deferred inflows of resource for unearned and unavailable/deferred revenue are removed from the financial statements and revenue is recognized.

e. Investments

Investments with a maturity of one year or less when purchased and non-negotiable certificates of deposit are stated at amortized cost. Investments with a maturity greater than one year when purchased are reported at fair value.

f. Capital Assets

Capital assets, which include land, buildings and equipment are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the Library as assets with an initial, individual cost of more than \$25,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Buildings and equipment are depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Buildings	45
Equipment	7

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

g. Compensated Absences

Vested or accumulated vacation and sick leave, including related Social Security and Medicare, that is owed retirees or terminated employees is reported as an expenditure and a fund liability of the governmental fund that will pay it in the fund financial statements. Vested or accumulated vacation and sick leave of governmental activities at the government-wide level is recorded as an expense and liability as the benefits accrue to active employees.

h. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net assets that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

i. Fund Equity/Net Position

Governmental funds equity is classified as fund balance. Fund balance is further classified as nonspendable, restricted, committed, assigned or unassigned. Nonspendable fund balance is reported for amounts that are either not in spendable form or legally or contractually required to be maintained intact. Restrictions of fund balance are reported for amounts constrained by legal restrictions from outside parties for use for a specific purpose, or externally imposed by outside entities. Committed fund balance is constrained by formal actions of the Library Board, which is considered the Library's highest level of decision making authority. Formal actions include ordinances approved by the Library Board.

Assigned fund balance represents amounts constrained by the Library's intent to use them for a specific purpose. The authority to assign fund balance has been delegated to the Library Director through the approved fund balance policy of the Library. Any residual fund balance of the General Fund and any deficits in other funds, if any, is reported as unassigned.

The Library's flow of funds assumption prescribes that the funds with the highest level of constraint are expended first. If restricted or unrestricted funds are available for spending, the restricted funds are spent first. Additionally, if different levels of unrestricted funds are available for spending the Library considers committed funds to be expended first followed by assigned and then unassigned funds.

**DEERFIELD PUBLIC LIBRARY**  
**DEERFIELD, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

i. Fund Equity/Net Position (Continued)

In the government-wide and proprietary fund financial statements, restricted net position is legally restricted by outside parties for a specific purpose. At December 31, 2015, no net position restrictions were the result of enabling legislation adopted by the Library. Net investment in capital assets represents the Library's investment in the book value of capital assets, less any outstanding debt that was issued to construct or acquire the capital asset. Unrestricted net position consists of net position that does not meet the definition of restricted or net investments in capital assets.

k. Accounting Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

**2. DEPOSITS AND INVESTMENTS**

a. Deposits with Financial Institutions

Permitted Deposits and Investments - The Illinois Compiled Statutes (ILCS) and the Library's investment policy authorize the Library to make deposits/invest in insured commercial banks, savings and loan institutions, obligations of the U.S. Treasury and U.S. agencies, insured credit union shares, money market mutual funds with portfolios of securities issued or guaranteed by the United States Government or agreements to repurchase these same obligations, repurchase agreements, short-term commercial paper rated within the three highest classifications by at least two standard rating services and Illinois Funds.

Illinois Funds is an investment pool managed by the State of Illinois, Office of the Treasurer, which allows governments within the state to pool their funds for investment purposes. Illinois Funds is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in Illinois Funds are valued at Illinois Fund's share price, which is the price the investment could be sold for.

It is the policy of the Library to invest its funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the Library and conforming to all state and local statutes governing the investment of public funds, using the "prudent person" standard for managing the overall portfolio. The primary objectives of the policy are legality, safety (preservation of capital and protection of investment principal), liquidity and yield.

**DEERFIELD PUBLIC LIBRARY**  
**DEERFIELD, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

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**2. DEPOSITS AND INVESTMENTS (Continued)**

a. Deposits with Financial Institutions (Continued)

Custodial credit risk for deposits with financial institutions is the risk that in the event of a bank's failure, the Library's deposits may not be returned to it. The Library's investment policy requires pledging of collateral held by the Library's agent with a fair value of 100% of all bank balances in excess of federal depository insurance. At December 31, 2015, all of the Library's bank balances were insured or collateralized.

b. Investments

In accordance with the Library's investment policy, the Library limits its exposure to interest rate risk by structuring the portfolio to provide liquidity for operating funds and maximizing yields. The investment policy limits the maximum maturity length of investments to one year from date of purchase, unless matched to a specific cash flow. Reserve funds may be invested in securities exceeding one year if the maturity of such funds are made to coincide as nearly as practicable with the expected use of the funds.

The Library limits its exposure to credit risk, the risk that the issuer of a debt security will not pay its par value upon maturity, by primarily investing in Illinois Funds, which is rated AAA by Standard and Poor's.

Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to the investment, the Library will not be able to recover the value of its investments that are in possession of an outside party. Illinois Funds is not subject to custodial credit risk. The Library limits this and concentration risk by investing in certificate of deposits of between \$100,000 and \$248,500 each.

**3. RECEIVABLES - TAXES**

Property taxes for the 2015 levy year attach as an enforceable lien on January 1, 2015 on property values assessed as of the same date. Taxes are levied by December 31 of the subsequent fiscal year (by passage of a Tax Levy Ordinance). Tax bills are prepared by the Cook County and issued on or about February 1, 2016 and August 1, 2016 and are payable in two installments, on or about March 1, 2016 and September 1, 2016. Tax bills are prepared by Lake County and are issued on or about May and August 1 and are payable in two installments, on or about June 1 and September 1. The Counties collect such taxes and remit them periodically. The 2015 property tax levy is recorded as receivable and deferred/unavailable.

**DEERFIELD PUBLIC LIBRARY**  
**DEERFIELD, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

**4. CAPITAL ASSETS**

The following is a summary of changes in capital assets during the fiscal year:

	Beginning Balances	Increases	Decreases	Ending Balances
<b>GOVERNMENTAL ACTIVITIES</b>				
Capital assets not being depreciated				
Land	\$ 65,493	\$ -	\$ -	\$ 65,493
Total capital assets not being depreciated	65,493	-	-	65,493
Capital assets being depreciated				
Buildings	13,197,410	-	-	13,197,410
Equipment	1,684,007	-	-	1,684,007
Total capital assets being depreciated	14,881,417	-	-	14,881,417
Less accumulated depreciation for				
Buildings	1,319,940	293,276	-	1,613,216
Equipment	423,925	210,239	-	634,164
Total accumulated depreciation	1,743,865	503,515	-	2,247,380
Total capital assets being depreciated, net	13,137,552	(503,515)	-	12,634,037
<b>GOVERNMENTAL ACTIVITIES</b>				
<b>CAPITAL ASSETS, NET</b>	<b>\$ 13,203,045</b>	<b>\$ (503,515)</b>	<b>\$ -</b>	<b>\$ 12,699,530</b>

Depreciation expense was charged to functions/programs of the governmental activities as follows:

<b>GOVERNMENTAL ACTIVITIES</b>	
Culture and recreation	<u>\$ 503,515</u>

**5. LONG-TERM DEBT**

a. Changes in Long-Term Liabilities

The following is a summary of changes in long-term liabilities for the year ended December 31, 2015:

	Balance, December 31, Restated	Additions	Retirements	Balance, December 31	Current Portion
Compensated absences	\$ 88,808	\$ 42,251	\$ 67,414	\$ 63,645	\$ 51,515
Due to Village	10,135,000	-	510,000	9,625,000	515,000
Net pension liability	1,067,278	423,114	-	1,490,392	-
Other postemployment benefit obligation	98,378	8,490	-	106,868	-
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>\$ 11,389,464</b>	<b>\$ 473,855</b>	<b>\$ 577,414</b>	<b>\$ 11,285,905</b>	<b>\$ 566,515</b>

**DEERFIELD PUBLIC LIBRARY**  
**DEERFIELD, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

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**5. LONG-TERM DEBT (Continued)**

b. Due to the Village

On October 17, 2011, the Village issued \$9,900,000 in General Obligation Bonds, Series 2011A, of which \$5,900,000 was for the Library Improvement Project. On January 3, 2013, the Village issued \$9,075,000 in General Obligation Bonds, Series 2013, of which \$5,875,000 was for the Library Improvement Project. These bonds are in the Village's name and are a liability of the Village. The Library building renovation was completed in June 2013. The Library receives property tax collections to pay for the bond principal and interest and then remits the funds to the Village as the principal and interest payments become due.

The Library will levy the required amount annually and remitting the funds to the Village for principal and interest payments as follows:

Fiscal Year	2011A Principal	2011A Interest	2013 Principal	2013 Interest	Total
2016	\$ 250,000	\$ 109,830	\$ 265,000	\$ 105,301	\$ 730,131
2017	255,000	106,705	265,000	100,001	726,706
2018	260,000	102,880	270,000	94,701	727,581
2019	265,000	98,330	275,000	89,301	727,631
2020	270,000	93,030	280,000	83,801	726,831
2021	280,000	87,630	285,000	78,201	730,831
2022	285,000	82,030	290,000	72,501	729,531
2023	295,000	75,618	295,000	66,701	732,319
2024	305,000	68,538	300,000	60,801	734,339
2025	315,000	60,913	305,000	54,801	735,714
2026	325,000	52,408	310,000	48,701	736,109
2027	335,000	43,470	320,000	42,501	740,971
2028	350,000	33,420	325,000	36,101	744,521
2029	365,000	22,920	335,000	29,195	752,115
2030	380,000	11,970	340,000	21,825	753,795
2031	-	-	630,000	14,175	644,175
<b>TOTAL</b>	<b>\$ 4,535,000</b>	<b>\$ 1,049,692</b>	<b>\$ 5,090,000</b>	<b>\$ 998,608</b>	<b>\$ 11,673,300</b>

**6. RISK MANAGEMENT**

The Library is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; illnesses of employees and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past four fiscal years.

**7. DEFINED BENEFIT PENSION PLAN**

The Library contributes, through the Village, to the Illinois Municipal Retirement Fund (IMRF), an agent multiple-employer public employee retirement system. However, the Library's participation in IMRF is equivalent to a cost sharing multiple-employer pension plan since only one actuarial valuation is performed for both the Village and the Library combined. All disclosures for an agent plan can be found in the Village's comprehensive annual financial report.

Illinois Municipal Retirement Fund

*Plan Administration*

All employees hired in positions that meet or exceed the prescribed annual hourly standard must be enrolled in IMRF as participating members.

The plan is accounted for on the economic resources measurement focus and the accrual basis of accounting. Employer and employee contributions are recognized when earned in the year that the contributions are required, benefits and refunds are recognized as an expense and liability when due and payable. Investments are reported at fair value.

*Benefits Provided*

IMRF provides two tiers of pension benefits. Employees hired prior to January 1, 2011 are eligible for Tier 1 benefits. For Tier 1 employees, pension benefits vest after eight years of service. Participating members who retire at age 55 (reduced benefits) or after age 60 (full benefits) with eight years of credited service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1 2/3% of their final rate of earnings, for each year of credited service up to 15 years, and 2% for each year thereafter. Employees hired on or after January 1, 2011 are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating members who retire at age 62 (reduced benefits) or after age 67 (full benefits) with ten years of credited service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1 2/3% of their final rate of earnings, for each year of credited service up to 15 years, and 2% for each year thereafter. IMRF also provides death and disability benefits. These benefit provisions and all other requirements are established by state statute.



**DEERFIELD PUBLIC LIBRARY**  
**DEERFIELD, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

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**7. DEFINED BENEFIT PENSION PLAN (Continued)**

Illinois Municipal Retirement Fund (Continued)

*Contributions*

Participating members are required to contribute 4.5% of their annual salary to IMRF. The Village and Library are required to contribute the remaining amounts necessary to fund IMRF as specified by statute. The employer contribution rate for the calendar year ended 2015 was 13.05% of covered payroll. For the year ended December 31, 2015, salaries totaling \$1,617,576 were paid that required employer contributions of \$209,314. The Library's actual contribution for the year ended December 31, 2015 was \$211,093.

*Net Pension Liability*

At December 31, 2015, the Library reported a liability of \$1,490,392 for its proportionate share of the net pension liability. The net pension liability was measured as of December 31, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Library's proportion of the net pension liability was based in the Library's actual contribution to the plan for the year ended December 31, 2015 relative to the contributions of the Village, actuarially determined. At December 31, 2015, the Library's proportion was 21% of the Village's contribution.

*Actuarial Assumptions*

The Library's net pension liability was measured as of December 31, 2015 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation performed as of the same date using the following actuarial methods and assumptions.

Actuarial valuation date	December 31, 2015
Actuarial cost method	Entry-age normal
Assumptions	
Inflation	3.50%
Salary increases	3.75% to 14.50%
Interest rate	7.50%
Cost of living adjustments	3.50%
Asset valuation method	Market value

**DEERFIELD PUBLIC LIBRARY**  
**DEERFIELD, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

**7. DEFINED BENEFIT PENSION PLAN (Continued)**

Illinois Municipal Retirement Fund (Continued)

*Actuarial Assumptions (Continued)*

For nondisabled retirees, an IMRF specific mortality table was used with fully generational projection scale MP-2015 (base year 2015). IMRF specific rates were developed from the RP-2015 Blue Collar Health Annuitant Mortality Table with adjustments to match current IMRF experience. For disabled retirees, an IMRF specific mortality table was used with fully generational projection scale MP-2015 (base year 2015). IMRF specific rates were developed from the RP-2015 Disabled Retirees Mortality Table applying the same adjustment that were applied for nondisabled lives. For active members, an IMRF specific mortality table was used with fully generational projection scale MP-2015 (base year 2015). IMRF specific rates were developed from the RP-2015 Employee Mortality Table with adjustments to match current IMRF experience.

*Discount Rate*

The discount rate used to measure the total pension liability was 7.48%. The projection of cash flows used to determine the discount rate assumed that member contributions will be made at the current contribution rate and that the Village contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the IMRF's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

*Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources*

For the period ended December 31, 2015, the Library recognized pension expense of \$287,662. At December 31, 2015, the Library reported deferred outflows of resources and deferred inflows of resources related to IMRF from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources	Net Deferred Outflow of Resources
Difference between expected and actual experience	\$ -	\$ 29,497	\$ (29,497)
Changes in assumption	191,689	-	191,689
Net difference between projected and actual earnings on pension plan investments	548,584	-	548,584
<b>TOTAL</b>	<b>\$ 740,273</b>	<b>\$ 29,497</b>	<b>\$ 710,776</b>

**DEERFIELD PUBLIC LIBRARY**  
**DEERFIELD, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

**7. DEFINED BENEFIT PENSION PLAN (Continued)**

Illinois Municipal Retirement Fund (Continued)

*Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources (Continued)*

Amounts reported as deferred outflows of resources and deferred inflows of resources related to IMRF will be recognized in pension expense as follows:

<u>Period Ending</u> <u>December 31,</u>		
2016	\$	219,040
2017		219,040
2018		152,533
2019		120,163
2020		-
Thereafter		-
		<hr/>
TOTAL	\$	<u>710,776</u>

*Discount Rate Sensitivity*

The following is a sensitive analysis of the net pension liability to changes in the discount rate. The table below presents the net pension liability of the Library calculated using the discount rate of 7.48% as well as what the Library's net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (6.48%) or 1 percentage point higher (8.48%) than the current rate:

	1% Decrease (6.48%)	Current Discount Rate (7.48%)	1% Increase (8.48%)
	<hr/>		
Net pension liability (asset)	\$ 2,790,400	\$ 1,490,392	\$ 436,550

**8. OTHER POSTEMPLOYMENT BENEFITS**

a. Plan Description

In addition to providing the pension benefits described, the Library provides postemployment health care benefits (OPEB) for retired employees through a single-employer defined benefit plan. The benefits, benefit levels, employee contributions and employer contributions are governed by the Library and can be amended by the Library through its personnel manual. The plan is not accounted for as a trust fund, as an irrevocable trust has not been established to account for the plan. The plan does not issue a separate report. The activity of the plan is reported in the Library's governmental activities.

**DEERFIELD PUBLIC LIBRARY**  
**DEERFIELD, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

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**8. OTHER POSTEMPLOYMENT BENEFITS (Continued)**

b. Benefits Provided

The Library provides pre and post-Medicare postretirement health insurance to retirees, their spouses and dependents (enrolled at time of employee's retirement). To be eligible for benefits, the employee must qualify for retirement under the Library's retirement plan. Upon a retiree becoming eligible for Medicare, the amount payable under the Library's health plan will be reduced by the amount payable under Medicare for those expenses that are covered under both.

c. Membership

At December 31, 2015 membership consisted of:

Retirees and beneficiaries currently receiving benefits	1
Terminated employees entitled to benefits but not yet receiving them	-
Active employees	<u>20</u>
TOTAL	<u><u>21</u></u>
Participating employers	<u>1</u>

d. Funding Policy

The Library is not required to and currently does not advance fund the cost of benefits that will become due and payable in the future. Active employees do not contribute to the plan until retirement.

e. Annual OPEB Costs and Net OPEB Obligation

The Library's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation for the past three years.

Fiscal Year Ended	Annual OPEB Cost	Employer Contributions	Percentage of Annual OPEB Cost Contributed	Net OPEB Obligation
4/30/2012	\$ 8,116	\$ 4,341	53.49%	\$ 85,598
12/31/2013	12,175	4,341	35.66%	89,944
12/31/2014	12,831	4,341	33.83%	106,868

**DEERFIELD PUBLIC LIBRARY**  
**DEERFIELD, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

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**8. OTHER POSTEMPLOYMENT BENEFITS (Continued)**

e. Annual OPEB Costs and Net OPEB Obligation (Continued)

The net OPEB obligation as of December 31, 2015, was calculated as follows:

Annual required contribution	\$ 12,175
Interest on net OPEB obligation	3,935
Adjustment to annual required contribution	<u>(3,279)</u>
Annual OPEB cost	12,831
Contributions made	<u>4,341</u>
Increase in net OPEB obligation	8,490
Net OPEB obligation, beginning of year	<u>98,378</u>
<b>NET OPEB OBLIGATION, END OF YEAR</b>	<u><u>\$ 106,868</u></u>

Funded Status and Funding Progress - The funded status of the plan as of April 30, 2013 (most recent data available) was as follows:

Actuarial accrued liability (AAL)	\$ 56,664
Actuarial value of plan assets	-
Unfunded actuarial accrued liability (UAAL)	56,664
Funded ratio (actuarial value of plan assets/AAL)	0.00%
Covered payroll (active plan members)	\$ 1,440,178
UAAL as a percentage of covered payroll	3.93%

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to financial statements, presents multi-year trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

**8. OTHER POSTEMPLOYMENT BENEFITS (Continued)**

e. Annual OPEB Costs and Net OPEB Obligation (Continued)

Actuarial Methods and Assumptions - Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the April 30, 2013 actuarial valuation, the entry-age normal actuarial cost method was used. The actuarial assumptions included a 4% investment rate of return and an initial healthcare cost trend rate of 8% with an ultimate healthcare inflation rate of 6%. Both rates include a 3% inflation assumption and 4% wage inflation assumption. The actuarial value of assets was not determined as the Library has not advance funded its obligation. The plan's unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll on an open basis. The remaining amortization period at April 30, 2013, was 30 years.

**REQUIRED SUPPLEMENTARY INFORMATION**

**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS**

**SCHEDULE OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
GENERAL FUND**

For the Year Ended December 31, 2015

	<b>Original and Final Budget</b>	<b>Actual</b>
<b>REVENUES</b>		
Taxes		
Property	\$ 3,717,856	\$ 4,393,650
Replacement	16,000	40,134
Intergovernmental		
Grants	22,000	22,781
Charges for services		
Nonresident fees	10,000	5,149
Fees, fines and penalties	55,000	54,393
Photocopying	8,000	8,592
Investment income	3,000	12,744
Miscellaneous		
Other	-	20,226
Gifts	15,500	19,606
	<u>3,847,356</u>	<u>4,577,275</u>
<b>EXPENDITURES</b>		
Culture and recreation	3,823,153	3,553,213
Debt service		
Contributions to the Village - principal	510,000	510,000
Interest	222,831	222,831
	<u>4,555,984</u>	<u>4,286,044</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<u>(708,628)</u>	<u>291,231</u>
<b>OTHER FINANCING SOURCES (USES)</b>		
Sale of capital assets	-	1,223
Transfer to reserve	(24,203)	-
	<u>(24,203)</u>	<u>1,223</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>\$ (732,831)</u>	<u>292,454</u>
<b>FUND BALANCE, DECEMBER 31, 2014</b>		<u>5,123,477</u>
<b>FUND BALANCE, DECEMBER 31, 2015</b>		<u>\$ 5,415,931</u>

(See independent auditor's report.)



**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS**

**SCHEDULE OF EMPLOYER CONTRIBUTIONS  
ILLINOIS MUNICIPAL RETIRMENT FUND**

December 31, 2015

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	<u>2015</u>
Actuarially determined contribution	\$ 209,314
Contributions in relation to the actuarially determined contribution	<u>211,093</u>
<b>CONTRIBUTION DEFICIENCY (Excess)</b>	<u><u>\$ (1,779)</u></u>
Covered-employee payroll	\$ 1,617,576
Contributions as a percentage of covered-employee payroll	13%

(See independent auditor's report.)

**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS**

SCHEDULE OF CHANGES IN THE EMPLOYER'S NET  
PENSION LIABILITY AND RELATED RATIOS  
ILLINOIS MUNICIPAL RETIREMENT FUND

December 31, 2015

	<b>2015</b>
<b>TOTAL PENSION LIABILITY</b>	
Service cost	\$ 171,785
Interest	712,314
Changes of benefit terms	-
Differences between expected and actual experience	(4,075)
Changes of assumptions	11,963
Benefit payments, including refunds of member contributions	(511,913)
Net change in total pension liability	380,074
Total pension liability - beginning	9,680,268
<b>TOTAL PENSION LIABILITY - ENDING</b>	<b>\$ 10,060,342</b>
<b>PLAN FIDUCIARY NET POSITION</b>	
Contributions - employer	\$ 210,883
Contributions - member	72,879
Net investment income	42,495
Benefit payments, including refunds of member contributions	(511,913)
Administrative expense	142,616
Net change in plan fiduciary net position	(43,040)
Plan fiduciary net position - beginning	8,612,990
<b>PLAN FIDUCIARY NET POSITION - ENDING</b>	<b>\$ 8,569,950</b>
<b>EMPLOYER'S NET PENSION LIABILITY</b>	<b>\$ 1,490,392</b>
Plan fiduciary net position as a percentage of total pension liability	85%
Covered-employee payroll	\$ 1,617,576
Employer's net pension liability as a percentage of covered-employee payroll	92%

Above figures represent the Library's portion of the Village of Deerfield's sponsored plan.

(See independent auditor's report.)

**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS**

REQUIRED SUPPLEMENTARY INFORMATION  
OTHER POSTEMPLOYMENT BENEFIT PLAN

December 31, 2015

Schedule of Funding Progress

Actuarial Valuation Date	(1) Actuarial Value of Plan Assets	(2) Actuarial Accrued Liability (AAL) Entry-Age	(3) Percentage Funded (1) / (2)	(4) Unfunded AAL (UAAL) (2) - (1)	(5) Annual Covered Payroll	(6) UAAL as a Percentage of Covered Payroll (4) / (5)
April 30, 2011	N/A	N/A	N/A	N/A	N/A	N/A
April 30, 2012	N/A	N/A	N/A	N/A	N/A	N/A
April 30, 2013	\$ -	\$ 56,664	0.00%	\$ 56,664	\$ 1,440,178	3.93%
December 31, 2013*	N/A	N/A	N/A	N/A	N/A	N/A
December 31, 2014	N/A	N/A	N/A	N/A	N/A	N/A
December 31, 2015	N/A	N/A	N/A	N/A	N/A	N/A

Schedule of Employer Contributions

Fiscal Year	Employer Contributions	Annual Required Contribution (ARC)	Percentage Contributed
2011	\$ 2,406	\$ 16,576	14.51%
2012	2,406	16,576	14.51%
2013	2,406	16,576	14.51%
2013*	4,341	8,116	53.49%
2014	4,341	12,175	35.66%
2015	4,341	12,175	35.66%

N/A - Information not available

\*The Village changed fiscal year ends from April 30 to December 31 as of 2013.

(See independent auditor's report.)

**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS**

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

December 31, 2015

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**LEGAL COMPLIANCE AND ACCOUNTABILITY**

Budgets

The budget is adopted on a basis consistent with GAAP. Annual appropriated budgets are adopted at the fund level for the General Fund. All annual appropriations lapse at fiscal year end.

The Library Board has the authority to approve the budget for the General (Public Library) Fund; the Village Board approves the tax levy for that fund. State statutes and local ordinances require that the budget be approved before the beginning of the fiscal year.

Expenditures may not legally exceed budgeted appropriations at the fund level. During the year, no supplemental appropriations were approved.

## **SUPPLEMENTAL DATA**

**DEERFIELD PUBLIC LIBRARY  
DEERFIELD, ILLINOIS**

SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL  
GENERAL FUND

For the Year Ended December 31, 2015

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	<b>Original and Final Budget</b>	<b>Actual</b>
<b>CULTURE AND RECREATION</b>		
Personnel services	\$ 2,576,753	\$ 2,429,165
Training and development	37,500	26,270
Contractual services	604,000	525,910
Commodities	496,700	492,813
Utilities	35,700	35,853
Capital outlay	72,500	43,202
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Total culture and recreation	3,823,153	3,553,213
Debt service		
Contribution to Village - principal	510,000	510,000
Interest	222,831	222,831
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<b>TOTAL EXPENDITURES</b>	<b>\$ 4,555,984</b>	<b>\$ 4,286,044</b>

(See independent auditor's report.)