

**DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
November 14, 2018**

1. ROLL CALL & CALL TO ORDER

Secretary Maureen Wener called the meeting to order at 6:30 p.m., in the Board Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Maureen Wener – Secretary, Seth Schriftman – Treasurer, Luisa Ellenbogen, Mike Goldberg, Howard Handler and Kyle Stone.

Village Liaison: Mr. Bill Seiden

Staff: Amy Falasz-Peterson, Library Director, Kelly DeCorrevont, Business Manager, Claire Steiner, Head of Adult Services, Dylan Zavagno, Adult Services Virtual Instruction and eResource Coordinator.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

None.

Ms. Wener moved the Treasurer Report before the staff presentation as Mr. Seth Schriftman has to leave the meeting early.

5. TREASURER REPORT

A. October Financials: Balance Sheet, Revenues & Expenses (ACTION)

Mr. Schriftman presented the Financials.

MOTION: Mr. Kyle Stone made a motion to approve the October Financials, seconded by Mr. Mike Goldberg.

Vote: 6 Yes –Maureen Wener, Seth Schriftman, Luisa Ellenbogen, Mike Goldberg, Howard Handler and Kyle Stone.

The motion was approved.

B. List of Checks and Payments for Approval (ACTION)

Mr. Schriftman presented the outstanding list of checks to be approved for payment, which included:

-Electronic Payments, 4 ACHs, WinTrust	\$ 126.81
-Petty Cash Checks 631-636, Bank Financial	\$ 179.54
-AP Checks 10471-10530, 12 ACHs, WinTrust	<u>\$ 81,561.69</u>
The total amount presented for approval	\$ 81,868.04

MOTION: Mr. Goldberg made a motion to approve the October list of checks and payments, seconded by Mr. Stone.

Vote: 6 Yes –Maureen Wener, Seth Schriftman, Luisa Ellenbogen, Mike Goldberg, Howard Handler and Kyle Stone.

The motion was approved.

Ms. Luisa Ellenbogen thanked Ms. Kelly DeCorrevont for answering her budget vs. actual questions earlier in the day.

3. STAFF PRESENTATION: Fight to Integrate Deerfield

Ms. Claire Steiner, Head of Adult Services introduced the presentation and Mr. Dylan Zavagno, Adult Services Virtual Instruction and eResource Coordinator. The Fight to Integrate Deerfield series of programs and exhibits marks the 60 year anniversary of the fight over a local integrated housing project that was blocked by residents.

Mr. Zavagno discussed his collaboration with Deerfield High School with their AP English curriculum and discussion. Students will have a final project to reflect on the Deerfield History. In addition to the programs, the Library collects and preserves local history. Staff was able to digitize the historical documents so everyone has access. One can learn more information on [deerfieldlibrary.org/RID](http://deerfieldlibrary.org/RID).

Mr. Zavagno asked the Board if they had any questions. Ms. Ellenbogen said she noticed that all of these programs are under Adult Programs and that she is so impressed. Mr. Stone complimented Mr. Zavagno on the Fight to Integrate Deerfield Logo. Ms. Wener said that this is an amazing program series and how interesting the presentation was.

Ms. Steiner announced to the Board that Anne Jamieson, Technology & Education Library and Chase Sachs, Adult Services Associate were a huge help with this project and the website.

The Board thanked Mr. Zavagno and Ms. Steiner for all of their hard work.

Mr. Schriftman left the meeting.

Mr. Handler stepped out.

4. APPROVAL OF MINUTES

A. October 17, 2018 Regular Session Meeting (ACTION)

MOTION: Mr. Goldberg made a motion to approve the October 17, 2018 Regular Session Meeting minutes, seconded by Ms. Ellenbogen.

Vote: 3 Yes –Maureen Wener, Luisa Ellenbogen, Mike Goldberg.

1 Abstain – Kyle Stone

The motion was approved.

6. VILLAGE LIAISON REPORT

Mr. Bill Seiden gave the Village Report.

7. LIBRARY DIRECTOR'S REPORT

A. Holiday Party Date Confirmation

Ms. Falasz-Peterson confirmed the Holiday Party date is January 25, 2019 and asked that the board RSVP. Ms. Falasz-Peterson shared information about the library's new app. Ms. Falasz-Peterson will share the board's comments with the IT Department. Mr. Handler asked if the Board would have more information about any major decisions regarding the Northwest Quadrant working group. Ms. Falasz-

DPL Board of Trustees  
Regular Meeting Minutes  
November 14, 2018

Peterson reported that the group has been meeting for quite some time and right now, no major decisions have been made. Mr. Seiden commented that the group has been meeting since 2001.

8. OLD BUSINESS

A. Collaborative Work Space Update

Ms. Falasz-Peterson shared an updated floor plan. Ms. Falasz-Peterson has invited the architect to come to the December meeting but hasn't been able to confirm that information. She will also ask for their recommendation regarding a General Contractor or Construction Manager decision.

B. Librarian in the Lobby: Possible Dates

The Board discussed the interest and possible interest for doing such an event. The board decided to call it Trustee in the Lobby and host one event on Saturday, February 23, 2019 from 10:30-12 pm.

9. NEW BUSINESS

None.

10. EXECUTIVE SESSION 5 ILCS 120/2 c 1 to discuss the self-evaluation of the Library Director

Ms. Wener made a motion to into Executive Session at 7:53 pm. Mr. Goldberg seconded.

Vote: 5 Yes –Maureen Wener, Luisa Ellenbogen, Mike Goldberg, Howard Handler and Kyle Stone.

The motion was approved.

11. OTHER

12. ADJOURNMENT

At 8:27 p.m., Mr. Goldberg made a motion to adjourn the meeting, seconded by Mr. Stone.

Vote: 5 Yes –Maureen Wener, Luisa Ellenbogen, Mike Goldberg, Howard Handler and Kyle Stone.

The motion was approved.



Maureen Wener, Secretary