

**DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
April 18, 2018**

1. ROLL CALL & CALL TO ORDER

President Maureen Wener called the meeting to order at 6:31 p.m., in the Board Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Maureen Wener – President, Seth Schriftman – Treasurer, Howard Handler, Kyle Stone and Luisa Ellenbogen.

Mr. Howard Handler arrived at 6:35 p.m.

Mr. Bill Seiden, Village Liaison.

Staff: Amy Falasz-Peterson, Library Director, Kelly DeCorrevont, Business Manager.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

3. APPROVAL OF MINUTES

A. March 21, 2018 Regular Session Meeting

MOTION: Mr. Stone made a motion to approve the March 21, 2018 Regular Session Meeting minutes, seconded by Mr. Schriftman.

Vote: 4 Yes - Maureen Wener, Seth Schriftman, Kyle Stone, and Luisa Ellenbogen.  
The motion was approved.

B. March 21, 2018 Executive Session Meeting

Postponed to next meeting.

4. TREASURER REPORT

A. Financials: Balance Sheet, Revenues & Expenses, Quarterly Report (ACTION)

Mr. Schriftman presented the Financials.

MOTION: Mr. Schriftman made a motion to approve the March Financials, seconded by Ms. Wener.

Vote: 4 Yes - Maureen Wener, Seth Schriftman, Kyle Stone, and Luisa Ellenbogen.  
The motion was approved.

B. List of checks and payments for Approval (ACTION)

Mr. Schriftman presented the outstanding list of checks to be approved for payment, which included:

-Electronic Payments, 3 ACHs, WinTrust	\$ 125.90
-Petty Cash Checks 618-619, Bank Financial	\$ 31.78
-Electronic Payment, 1 ACH, Bank Financial	\$ 91.03
-AP Checks 10037-10108, 12 ACHs, WinTrust	<u>\$ 179,811.80</u>
The total amount presented for approval	\$ 180,060.51

MOTION: Ms. Wener made a motion to approve the March list of checks and payments, seconded by Mr. Schriftman.

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Vote: 4 Yes - Maureen Wener, Seth Schriftman, Kyle Stone, and Luisa Ellenbogen.  
The motion was approved.

5. VILLAGE LIAISON REPORT

Mr. Bill Seiden gave the Village Update.

6. LIBRARY DIRECTOR'S REPORT

A. July 4 Parade

The TAB will not be walking in the parade this year, unfortunately.

B. Officer Interest

Please submit your interest in a board office by email by May 1, 2018. The Board will vote on their officers at the May meeting.

C. Strategic Plan Update

The management team is reviewing possible design layouts for a potential makerspace and there will be a presentation at the May meeting.

On May 2, we will be upgrading our catalog so we will be down for the day. Information will be shared on social media and our website a few days prior to the upgrade.

Ms. Falasz-Peterson reported that our staff will have three programs at the ILA annual conference in Peoria this October. Most are collaborative projects with people from across the library and we're very proud of their hard work on the matter.

Ms. Falasz-Peterson asked for clarification on the Trustee in the Lobby concept. The Board discussed they'd like to schedule something for the fall or winter, and to make sure it wasn't on a holiday weekend.

7. OLD BUSINESS

8. NEW BUSINESS

A. Non-Resident Fee Card Participation (ACTION)

MOTION: Mr. Handler made a motion to approve the Non-Resident Fee Card Participation Resolution, seconded by Mr. Schriftman.

Vote: 5 Yes - Maureen Wener, Seth Schriftman, Howard Handler, Kyle Stone, and Luisa Ellenbogen.  
The motion was approved.

B. Employee Handbook Revision (ACTION)

MOTION: Mr. Stone made a motion to approve the Employee Handbook Revision, seconded by Ms. Wener.

Vote: 5 Yes - Maureen Wener, Seth Schriftman, Howard Handler, Kyle Stone, and Luisa Ellenbogen.  
The motion was approved.

C. Motion based on Closed Session (ACTION)

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9. EXECUTIVE SESSION 5 ILCS 120/2 c 1 to discuss the self-evaluation and compensation of the Library Director

At 7:10 p.m. Ms. Wener moved to enter into Executive Session to discuss the self-evaluation and compensation of the Library Director. Mr. Schriftman seconded.

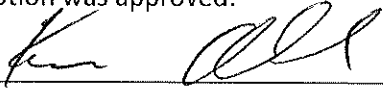
Vote: 5 Yes - Maureen Wener, Seth Schriftman, Howard Handler, Kyle Stone, and Luisa Ellenbogen. The motion was approved.

10. OTHER

11. ADJOURNMENT

At 9:00 p.m., Ms. Wener moved to adjourn the meeting, seconded by Mr. Handler.

Vote: 5 Yes - Maureen Wener, Seth Schriftman, Howard Handler, Kyle Stone, and Luisa Ellenbogen. The motion was approved.



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Ken Abosch, Secretary