

**DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
May 16, 2018**

1. ROLL CALL & CALL TO ORDER

President Maureen Wener called the meeting to order at 6:30 p.m., in the Board Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Maureen Wener – President, Ken Abosch – Secretary, Seth Schriftman – Treasurer, and Kyle Stone.

Mr. Bill Seiden, Village Liaison.

Staff: Amy Falasz-Peterson, Library Director, Kelly DeCorrevont, Business Manager.

A. Election of new officers

Postponed until next meeting.

B. Appointments to Board Committee for 2018-19

Postponed until next meeting.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

3. PRESENTATION BY PRODUCT ARCHITECTURE & DESIGN

Postponed until next meeting.

4. APPROVAL OF MINUTES

A. March 21, 2018 Executive Session Meeting

MOTION: Mr. Seth Schriftman made a motion to approve the March 21, 2018 Executive Session Meeting minutes, seconded by Mr. Kyle Stone.

Vote: 4 Yes - Maureen Wener, Ken Abosch, Seth Schriftman and Kyle Stone.

The motion was approved.

B. April 18, 2018 Regular Session Meeting

MOTION: Mr. Schriftman made a motion to approve the April 18, 2018 Regular Session Meeting minutes, seconded by Mr. Stone.

Vote: 4 Yes - Maureen Wener, Ken Abosch, Seth Schriftman and Kyle Stone.

The motion was approved.

C. April 18, 2018 Executive Session Meeting

MOTION: Mr. Schriftman made a motion to approve the April 18, 2018 Executive Session Meeting minutes, seconded by Ms. Wener.

Vote: 4 Yes - Maureen Wener, Ken Abosch, Seth Schriftman and Kyle Stone.

The motion was approved.

5. TREASURER REPORT

A. Financials: Balance Sheet, Revenues & Expenses (ACTION)

DPL Board of Trustees  
Regular Meeting Minutes  
May 16, 2018

Mr. Schriftman presented the Financials.

MOTION: Mr. Schriftman made a motion to approve the April Financials, seconded by Mr. Ken Abosch.

Vote: 4 Yes - Maureen Wener, Ken Abosch, Seth Schriftman and Kyle Stone.  
The motion was approved.

B. List of Checks and Payments for Approval (ACTION)

Mr. Schriftman presented the outstanding list of checks to be approved for payment, which included:

-Electronic Payments, 3 ACHs, WinTrust	\$ 126.35
-Petty Cash Checks 620-623, Bank Financial	\$ 176.82
-AP Checks 10109-10163, 13 ACHs, WinTrust	<u>\$ 181,826.79</u>
The total amount presented for approval	\$ 182,129.96

Ms. Amy Falasz-Peterson discussed two questions from the Board. First, the Library pays drainage fees to the West Fork Drainage District. There is no tax exemption for anyone or any unit of government for drainage. Second, the Ukulele class expense for a staff member is due to an upcoming staff led program on Ukuleles.

MOTION: Mr. Schriftman made a motion to approve the April list of checks and payments, seconded by Ms. Wener.

Vote: 4 Yes - Maureen Wener, Ken Abosch, Seth Schriftman and Kyle Stone.  
The motion was approved.

6. VILLAGE LIAISON REPORT

Mr. Bill Seiden gave the Village Update.

7. LIBRARY DIRECTOR'S REPORT

A. Strategic Plan Update

Ms. Falasz-Peterson gave the Director's Report. The Library will attend and participate at the Deerfield Area Historical Society Jubilee on Sunday, May 20. Mr. Abosch asked Ms. Falasz-Peterson what TAB stood for which Ms. Falasz-Peterson explained that it stands for Teen Advisory Board. The presentation on a collaborative work space is rescheduled for the June meeting. The Friends of the Deerfield Library's next meeting is Monday, May 21. The Friends have approved the purchase of two Art Shay photographs for the Library, as well as the Summer Reading Kick Off Day giveaway. Talking Tech went live on May 10 to replace the Teleforms sever, which places automated calls to patrons. Our Shoe Recycling Drive with SWALCO broke last year's records. This was the Library's last year collecting shoes and we are happy to announce the Deerfield Park District Sachs Recreation Center will now be a year-round collecting facility. In April, Mondays had the highest average daily attendance.

8. OLD BUSINESS

None

9. NEW BUSINESS

None

DPL Board of Trustees  
Regular Meeting Minutes  
May 16, 2018

10. EXECUTIVE SESSION 5 ILCS 120/2 c 1 to discuss the self-evaluation and compensation of the Library Director

At 6:51 p.m., Ms. Wener moved to enter into Executive Session to discuss the self-evaluation and compensation of the Library Director. Mr. Schriftman seconded.

Vote: 4 Yes - Maureen Wener, Ken Abosch, Seth Schriftman and Kyle Stone.  
The motion was approved.

11. OTHER

12. ADJOURNMENT

The Board resumed open session at 7:37 p.m.

MOTION: Mr. Abosch made a motion to approve an increase in Amy Falasz-Peterson's compensation by 4.25% to a new annual base salary of \$124,529 to be effective May 1, 2018. Mr. Schriftman seconded.

Vote: 4 Yes – Maureen Wener, Ken Abosch, Seth Schriftman and Kyle Stone.

The motion was approved.

At 7:37 p.m., Ms. Wener made a motion to adjourn the meeting, seconded by Mr. Schriftman.

Vote: 4 Yes - Maureen Wener, Ken Abosch, Seth Schriftman and Kyle Stone.

The motion was approved.



---

Ken Abosch, Secretary