

DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
July 18, 2018

1. ROLL CALL & CALL TO ORDER

President Ken Abosch called the meeting to order at 6:30 p.m., in the Board Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Ken Abosch – President, Maureen Wener – Secretary, Seth Schriftman – Treasurer, Mike Goldberg, Howard Handler and Luisa Ellenbogen.

Guest: Susannah Baney, Baker Tilly

Staff: Amy Falasz-Peterson, Library Director, Kelly DeCorrevont, Business Manager

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

None.

3. APPROVAL OF MINUTES

A. June 20, 2018 Regular Session Meeting (ACTION)

MOTION: Mr. Schriftman made a motion to approve the June 20, 2018 Regular Session Meeting minutes, seconded by Mr. Goldberg.

Vote: 5 Yes – Ken Abosch, Maureen Wener, Seth Schriftman, Mike Goldberg and Luisa Ellenbogen.

The motion was approved.

1 Abstain: Howard Handler

B. June 20, 2018 Executive Session Meeting (ACTION)

Postponed to next meeting.

4. TREASURER REPORT

A. Financials: Balance Sheet, Revenues & Expenses, Quarterly Report (ACTION)

Mr. Schriftman presented the Financials.

MOTION: Mr. Abosch made a motion to approve the June Financials, seconded by Mr. Schriftman.

Vote: 6 Yes – Ken Abosch, Maureen Wener, Seth Schriftman, Mike Goldberg, Howard Handler and Luisa Ellenbogen.

The motion was approved.

B. List of Checks and Payments for Approval (ACTION)

Mr. Schriftman presented the outstanding list of checks to be approved for payment, which included:

-Electronic Payments, 4 ACHs, WinTrust	\$ 126.35
-Petty Cash Checks 625, 1 ACH, Bank Financial	\$ 64.87
-AP Checks 10164-10233-10295, 11 ACHs, WinTrust	<u>\$ 112,154.18</u>
The total amount presented for approval	\$ 112,345.40

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MOTION: Ms. Wener made a motion to approve the June list of checks and payments, seconded by Mr. Goldberg.

Vote: 6 Yes – Ken Abosch, Maureen Wener, Seth Schriftman, Mike Goldberg, Howard Handler and Luisa Ellenbogen.

The motion was approved.

C. Presentation of the 2017 Audit

Ms. Susannah Baney with Baker Tilly presented the Library 2017 Audit. Mr. Handler requested a copy of the Communications to the Board.

5. VILLAGE LIAISON REPORT

Ms. Amy Falasz-Peterson gave the Village Report in Mr. Bill Seiden's absence.

6. LIBRARY DIRECTOR'S REPORT

A. July 4 Parade Discussion

Mr. Abosch thanked the Board Members for attending the July 4 Parade. The Board requested that we have more bags to hold the candy in for next year's distribution.

Ms. Falasz-Peterson announced that the Adult Services Department won the ILA Readers Service Advisory Award for the year long "Read Without Boundaries" program. The Board will be at the Farmers Market on September 29. Ms. Ellenbogen, Mr. Schriftman, and Ms. Wener are available to work the booth.

Ms. Falasz-Peterson reported that the Library will be discontinuing Notary Services after September 1.

7. OLD BUSINESS

A. Collaborative Workspace

Ms. Falasz-Peterson discussed how staff would present a Virtual Tour to the Board of neighboring library collaborative workspaces. Mr. Abosch thought in the interest of time the Virtual Tour would work best. Library Staff met with the Architect on Monday. Mr. Abosch discussed that it is important to be aware of the appearance of this space. Have it look professional. Ms. Ellenbogen discussed that seating is also a priority.

8. NEW BUSINESS

A. Acceptance of 2017 Audit (ACTION)

MOTION: Ms. Wener made a motion to approve the 2017 Audit, seconded by Mr. Schriftman.

Vote: 6 Yes – Ken Abosch, Maureen Wener, Seth Schriftman, Mike Goldberg, Howard Handler and Luisa Ellenbogen.

The motion was approved.

B. Insurance Renewal (ACTION)

MOTION: Mr. Handler made a motion to approve the Insurance Renewal, seconded by Mr. Goldberg.

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Vote: 6 Yes – Ken Abosch, Maureen Wener, Seth Schriftman, Mike Goldberg, Howard Handler and Luisa Ellenbogen.

The motion was approved.

C. Recommended Ban of Library Patrons (ACTION)

The Board discussed the two recommendations of library patron bans. The Board discussed the merits of each recommendation.

MOTION: Mr. Abosch made a motion to continue recommended ban of Library Patron 1, seconded by Mr. Schriftman.

Vote: 6 Yes – Ken Abosch, Maureen Wener, Seth Schriftman, Mike Goldberg, Howard Handler, and Luisa Ellenbogen.

The motion was approved.

MOTION: Ms. Wener made a motion to continue recommended ban of Library Patron 2, seconded by Mr. Schriftman.

Vote: 6 Yes – Ken Abosch, Maureen Wener, Seth Schriftman, Mike Goldberg, Howard Handler, and Luisa Ellenbogen.

The motion was approved.

D. Meeting Room Policy Update (ACTION)

The Policy Committee will present the Meeting Room Policy at a future Board Meeting.

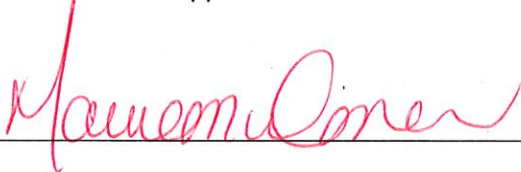
9. OTHER

10. ADJOURNMENT

At 7:50 p.m., Mr. Goldberg made a motion to adjourn the meeting, seconded by Mr. Schriftman.

Vote: 6 Yes – Ken Abosch, Maureen Wener, Seth Schriftman, Mike Goldberg, Howard Handler and Luisa Ellenbogen.

The motion was approved.



Maureen Wener, Secretary