

**DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES
FINANCE COMMITTEE MEETING MINUTES
September 5, 2018**

1. ROLL CALL & CALL TO ORDER

Treasurer Seth Schriftman called the meeting to order at 6:00 p.m., in the Board Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Seth Schriftman – Treasurer, Maureen Wener – Secretary, Howard Handler, and Luisa Ellenbogen.

Staff: Amy Falasz-Peterson, Library Director, Kelly DeCorrevont, Business Manager.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

None.

3. APPROVAL OF MINUTES

A. March 14, 2018 Finance Committee Meeting (ACTION)

MOTION: Ms. Luisa Ellenbogen made a motion to approve the March 14, 2018 Finance Committee Meeting Minutes seconded by Ms. Maureen Wener.

Vote: 4 Yes – Seth Schriftman, Maureen Wener, Howard Handler, Luisa Ellenbogen.
The motion was approved.

4. NEW BUSINESS

A. Discussion of FY 2019 Working Budget Draft

Mr. Schriftman introduced the first draft FY 2019 Working Budget. He indicated that the staff is proposing a 3% levy increase and a transfer from the Reserve Fund to fund the Library Collaborative Work Space. Mr. Howard Handler asked what the status is of a Capital Improvement Plan. Ms. Amy Falasz-Peterson has asked for the building architect to prepare an estimate for a Capital Improvement Plan.

Ms. Ellenbogen asked for clarification of items listed in the memo.

Ms. Falasz-Peterson indicated that we have reallocated some funds from Processing Supplies to Cataloging Service to better reflect the actual type of expense.

Ms. Wener asked if staff was comfortable with a 3% proposed increase. Ms. Falasz-Peterson responded that the managers met and felt comfortable with this proposal to continue to remain relevant in our community. Staff will continue to monitor and update projected year end figures on the document and projections for 2019.

Ms. Ellenbogen stated that she thought the proposed increases were modest.

Mr. Howard Handler indicated that he feels as though the Board doesn't receive enough information prior to the Finance Committee meeting. Mr. Schriftman asked Mr. Handler what his particular concerns were. Ms. Falasz-Peterson asked, on behalf of the staff, what other information could be provided to make the process more agreeable. Mr. Handler indicated that he thought a detailed memo from each department head would be helpful.

Mr. Handler stated that he was okay with a reduction of services in an effort to cut spending. Mr. Schriftman asked what services he would be willing to cut. Mr. Handler indicated he would be okay with a reduction in the staff and services.

Ms. Falasz-Peterson asked the Committee if they felt that there was a way to remain relevant and meet the needs of the patrons while reducing costs. Mr. Schriftman stated that it's his belief that the majority of the Board is not okay with cutting library services.

Mr. Handler stated that he believes that as a Board we are isolated and we assume Deerfield residents want all these services we provide.

Ms. Wener said that her experience at the July 4 Parade and Farmers Market has been positive and people tell her that the Library is a place that they don't mind being taxed for.

Mr. Handler stated that the Library's budget has increased significantly over the past decade and that he would be in favor of cutting services.

Ms. Wener asked if this information was recorded in the minutes. Mr. Handler asked Ms. Wener why she was such a bitch.

Mr. Schriftman reiterated that it is the obligation of the Board to act with professionalism and respect. Mr. Schriftman asked for the meeting to be adjourned.

5. ADJOURNMENT

At 7:18 p.m., Ms. Wener moved to adjourn the meeting, seconded by Mr. Schriftman.

4 Yes: Seth Schriftman, Maureen Wener, Howard Handler, Luisa Ellenbogen

The motion was approved.



Maureen Wener, Secretary