

**DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES
EXECUTIVE SESSION MEETING MINUTES
December 18, 2019**

President Ken Abosch called the meeting to order at 7:26pm, in the Board Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Ken Abosch-President, Maureen Wener-Secretary, Seth Schriftman-Treasurer, Howard Handler, and Luisa Ellenbogen.

Staff: Amy Falasz-Peterson-Director was in attendance for the beginning of meeting while discussing her mid-year performance.

The purpose of the first half of the Executive Session was to discuss mid-year performance feedback and coaching guidance for Amy Falasz-Peterson. The purpose of the second half of Executive Session was to discuss the semi-annual review of historical minutes both written and recorded of previous closed session meetings.

Mid-Year Performance Discussion

Ms. Falasz-Peterson provided a summary of her goals and a self-assessment to the Board as the basis of this discussion. Categories that the Board discussed included:

- Biggest focus of executing the building and operation of the maker space
- Development of Succession Plan for Key positions
- Updating the Strategic Plan
- Developing/Nurturing Staff
- Changing goal; instead of pursuing Library Star Rating to developing a written marketing/communication plan

Semi-Annual Review of Closed Meeting Minutes

The minutes for the closed meetings were briefly discussed as well as the merits of keeping the most recent (June 19, 2019) closed board meeting minutes opened or closed.

Ms. Wener recorded notes from the meeting. Mr. Abosch will arrange an in-person feedback session with Ms. Falasz-Peterson to discuss feedback from the first part of the Executive Session when discussing the semi-annual performance review.

At 8:20pm, the Board moved back into open session.



Maureen Wener, Secretary

2/16/2022
OPEN