

**DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
March 20, 2019**

1. ROLL CALL & CALL TO ORDER

President Ken Abosch called the meeting to order at 6:31 p.m., in the Board Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Ken Abosch – President, Maureen Wener – Secretary, Seth Schriftman – Treasurer, Mike Goldberg and Howard Handler.

Village Liaison: Mr. Bill Seiden

Staff: Amy Falasz-Peterson, Library Director, Kelly DeCorrevont, Business Manager.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

Barb, a local resident, who is interested in what is going on at the library introduced herself. She complimented the Library staff on the Fight to Integrate Deerfield display.

3. APPROVAL OF MINUTES

A. February 20, 2019 Regular Session Meeting (ACTION)

MOTION: Mr. Seth Schriftman made a motion to approve the February 20, 2019 Regular Session Meeting minutes, seconded by Mr. Mike Goldberg.

Vote: 4 Yes – Ken Abosch, Maureen Wener, Seth Schriftman and Mike Goldberg.  
The motion was approved.

B. February 20, 2019 Special Committee Meeting (ACTION)

MOTION: Ms. Maureen Wener made a motion to approve the February 20, 2019 Special Committee Meeting minutes, seconded by Mr. Schriftman.

Vote: 4 Yes – Ken Abosch, Maureen Wener, Seth Schriftman and Mike Goldberg.  
The motion was approved.

C. March 6, 2019 Special Committee Meeting (ACTION)

MOTION: Ms. Wener made a motion to approve the February 20, 2019 Special Committee Meeting minutes, seconded by Mr. Goldberg.

Vote: 4 Yes – Ken Abosch, Maureen Wener, Seth Schriftman and Mike Goldberg.  
The motion was approved.

4. TREASURER REPORT

A. February Financials: Balance Sheet, Revenues & Expenses (ACTION)

Mr. Schriftman presented the Financials.

MOTION: Mr. Schriftman made a motion to approve the February Financials, seconded by Ms. Wener.

Vote: 4 Yes – Ken Abosch, Maureen Wener, Seth Schriftman and Mike Goldberg.  
The motion was approved.

B. List of Checks and Payments for Approval (ACTION)

Mr. Schriftman presented the outstanding list of checks to be approved for payment, which included:

-Electronic Payments, 4 ACHs, WinTrust	\$ 126.12
-Petty Cash Checks 649-650, Bank Financial	\$ 134.35
-AP Checks 10770-10824, 13 ACHs, WinTrust	<u>\$ 70,215.74</u>
The total amount presented for approval	\$ 70,476.21

MOTION: Mr. Schriftman made a motion to approve the February list of checks and payments, seconded by Mr. Goldberg.

Vote: 4 Yes – Ken Abosch, Maureen Wener, Seth Schriftman and Mike Goldberg.  
The motion was approved.

5. VILLAGE LIAISON REPORT

Mr. Bill Seiden gave the Village Report.

6. LIBRARY DIRECTOR'S REPORT

Ms. Amy Falasz-Peterson discussed the Farmer's Market dates. The Board selected September 28 as their first choice and September 7 as their second choice. Ms. Falasz-Peterson discussed Auto-Renewals is to be rolled out to the public in April. The board members thought it was a good idea.

A. National Library Week Plans

Ms. Falasz-Peterson discussed National Library Week is April 7-13. In the past, the Board provided pizza and bagels for the staff. The Board responded is interested in continuing the tradition. Mr. Goldberg will coordinate the Board's plans for National Library Week. The Board was reminded that the Statements of Economic Interest are due May 1.

Mr. Goldberg really likes Instagram. It keeps him in the loop. Ms. Falasz-Peterson thanked him and will share the compliment with the staff.

B. Strategic Plan Q1 Report

Ms. Falasz-Peterson gave an update on the Strategic Plan progress.

Mr. Howard Handler arrived at 6:52 p.m.

7. OLD BUSINESS

A. Collaborative Workspace Update

This will be discussed under New Business.

8. NEW BUSINESS

A. Trustee in the Lobby Report

Board members who were at the 2/23 event shared their experiences. Mr. Schriftman stated that they received four concerns regarding the Drag Queen Story Hour. Patrons also shared positive feedback as well. Because of the proximity in time, it became more of an open forum regarding programing. It was so focused on Drag Queen Story Hour it wasn't general. However, Ms. Wener said we should definitely

do it again and suggested scheduling one in the afternoon. The Board will determine frequency. Right now, the plan is to do it quarterly for 1.5 hours with two trustees.

B. Staff Salary Recommendations

Ms. Falasz-Peterson discussed page 44. Mr. Abosch discussed there is no cost impact as this is a global increase in range. Mr. Howard Handler asked how there is no cost impact. Mr. Abosch stated that the cost impact to the budget comes from potential merit 1-3%. Ms. Wener asked Ms. Falasz-Peterson about the proposed \$15 minimum wage. Ms. Falasz-Peterson explained the Library Aide position and the starting minimum rate.

C. Approval of CM Recommendation (ACTION)

Ms. Falasz-Peterson discussed the Special Committee meet and interviewed three Construction Management firms. The Committee had a good discussion on two of the firms. Ms. Wener discussed that she reached out the Park District Board and they were very pleased. Mr. Goldberg said this was really good thing to do and we got a real feel for these companies and people. Mr. Abosch thanked the committee for investing the time and vetting the qualifications. Ms. Wener stated we were very prepared. Mr. Handler wanted to clarify he is not against this company but he will not be voting for the company because he didn't vote for the project.

MOTION: Ms. Wener made a motion to approve the CM Recommendation as W.B. Olsen not to exceed 245,000 and clarify management fee would be the same for 4 or 6 weeks, seconded by Mr. Schriftman.

Vote: 4 Yes – Ken Abosch, Maureen Wener, Seth Schriftman, Mike Goldberg.

1 Abstain – Howard Handler.

The motion was approved.

9. EXECUTIVE SESSION 5 ILCS 120/2 c 1 to discuss the self-evaluation and compensation of the Library Director

At 7:36 p.m. Mr. Goldberg made a motion to move into Executive Session to discuss the self-evaluation and compensation of the Library Director.

Vote: 5 Yes – Ken Abosch, Maureen Wener, Seth Schriftman, Mike Goldberg and Howard Handler.

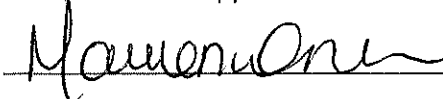
The motion was approved.

10. ADJOURNMENT

At 8:14 p.m., Mr. Goldberg made a motion to adjourn the meeting, seconded by Mr. Schriftman.

Vote: 5 Yes – Ken Abosch, Maureen Wener, Seth Schriftman, Mike Goldberg and Howard Handler.

The motion was approved.



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Maureen Wener, Secretary