

**DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
July 17, 2019**

1. ROLL CALL & CALL TO ORDER

President Ken Abosch called the meeting to order at 6:32 p.m., in the Board Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Ken Abosch – President, Seth Schriftman – Treasurer, Kyle Stone and Howard Handler.

Village: Mr. Bill Seiden

Guest: Susannah Baney Filipovic, Audit Manager, Baker Tilly

Staff: Amy Falasz-Peterson, Library Director, Kelly DeCorrevont, Business Manager.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

None.

3. APPROVAL OF MINUTES

A. June 19, 2019 Regular Session Meeting (ACTION)

MOTION: Mr. Seth Schriftman made a motion to approve the June 19, 2019 Regular Session Meeting minutes, seconded by Mr. Kyle Stone.

Vote: 4 Yes –Ken Abosch, Seth Schriftman, Kyle Stone and Howard Handler.
The motion was approved.

4. TREASURER REPORT

A. Financials: Balance Sheet, Revenues & Expenses, Quarterly Report (ACTION)

Mr. Schriftman presented the Financials.

MOTION: Mr. Stone made a motion to approve the June Financials, seconded by Mr. Abosch.

Vote: 4 Yes –Ken Abosch, Seth Schriftman, Kyle Stone and Howard Handler.
The motion was approved.

B. List of Checks and Payments for Approval (ACTION)

Mr. Schriftman presented the outstanding list of checks to be approved for payment, which included:

-Electronic Payments, 3 ACHs, WinTrust	\$ 126.16
-Petty Cash Checks 666-667, Bank Financial	\$ 18.00
-AP Checks 11019-11067, 13 ACHs, WinTrust	\$ <u>193,689.76</u>
The total amount presented for approval	\$ 193,833.92

MOTION: Mr. Stone made a motion to approve the June list of checks and payments, seconded by Mr. Howard Handler.

Vote: 4 Yes –Ken Abosch, Seth Schriftman, Kyle Stone and Howard Handler.
The motion was approved.

C. Presentation of 2018 Audit

Ms. Susannah Baney Filipovic presented the 2018 Audit. Ms. Baney Filipovic appreciated working with Ms. Kelly DeCorrevont during the audit process. Ms. Baney Filipovic asked the Board Members if they had any questions. Mr. Schriftman thanked Ms. Baney Filipovic for coming to the meeting and presenting the 2018 Audit.

5. VILLAGE LIAISON REPORT

Mr. Bill Seiden gave the Village report.

6. LIBRARY DIRECTOR'S REPORT

A. July 4 Parade Recap

Mr. Schriftman reported that the Board Members had a good amount of candy this year. The parade went well and was fun. We will continue the candy. Mr. Abosch thanked the Board Members that participated this year.

B. Fine Free Discussion

Ms. Amy Falasz-Peterson stated that Mr. Stone brought this topic up in the past. Mr. Stone recommended that the Board address it. Mr. Abosch asked if Mr. Stone was suggesting the Board take action. Mr. Schriftman stated that he is happy that the Library offers automatic renewals as an option that has eliminated some fines. Mr. Abosch recommended that the Board continue this conversation at the August meeting. Ms. Falasz-Peterson will include it on the agenda.

7. OLD BUSINESS

A. Collaborative Workspace Update

The fall edition of browsing will have information on our Maker Space. This publication will be in homes in mid-August. We are working with a local company to reconfigure the AV shelving. This is scheduled to take place at the end of July. We will share talking points and have a website developed with more information.

8. NEW BUSINESS

A. Acceptance of 2018 Audit (ACTION)

MOTION: Mr. Schriftman made a motion to approve the 2018 Audit, seconded by Mr. Handler.

Vote: 4 Yes –Ken Abosch, Seth Schriftman, Kyle Stone, and Howard Handler.

The motion was approved.

B. Insurance Renewal (ACTION)

MOTION: Mr. Abosch made a motion to approve the Insurance Renewal, seconded by Mr. Schriftman.

Vote: 4 Yes –Ken Abosch, Seth Schriftman, Kyle Stone, and Howard Handler.

The motion was approved.

C. Recommended Ban of Library Patron (ACTION)

MOTION: Mr. Abosch made a motion to continue the recommended ban of library patrons (patron 1 and patron 2), seconded by Mr. Schriftman.

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Vote: 4 Yes –Ken Abosch, Seth Schriftman, Kyle Stone, and Howard Handler.
The motion was approved.

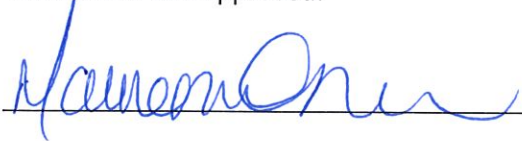
9. OTHER

Mr. Handler asked if the Library has coordinated with the Village about the upcoming heat wave. Ms. Falasz-Peterson reported that while the Library is not an official cooling center, we are open our regular hours and notified the Police Chief of our hours.

10. ADJOURNMENT

At 7:43 p.m., Mr. Schriftman made a motion to adjourn the meeting, seconded by Mr. Stone.

Vote: 4 Yes –Ken Abosch, Seth Schriftman, Kyle Stone, and Howard Handler.
The motion was approved.



Maureen Wener, Secretary