

**DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES**  
**FINANCE COMMITTEE MEETING MINUTES**  
**September 5, 2019**

1. ROLL CALL & CALL TO ORDER

Treasurer Seth Schriftman called the meeting to order at 6:30 p.m., in the Board Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Ken Abosch – President, Seth Schriftman – Treasurer, Maureen Wener – Secretary, Howard Handler, and Luisa Ellenbogen.

Staff: Amy Falasz-Peterson, Library Director, Kelly DeCorrevont, Business Manager.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

None.

3. APPROVAL OF MINUTES

A. October 17, 2018 Finance Committee Meeting (ACTION)

MOTION: Ms. Maureen Wener made a motion to approve the October 17, 2018 Finance Committee Meeting Minutes seconded by Ms. Luisa Ellenbogen.

Vote: 5 Yes – Ken Abosch, Seth Schriftman, Maureen Wener, Howard Handler, Luisa Ellenbogen.

The motion was approved.

4. NEW BUSINESS

A. Discussion of FY 2020 Working Budget Draft

Mr. Schriftman introduced the first draft FY 2020 Working Budget. He indicated that the staff is proposing a 0% levy increase. Mr. Schriftman thanked library staff for their hard work. Mr. Schriftman suggested each Board Member ask individual questions to staff. Mr. Ken Abosch asked clarifying questions. Ms. Amy Falasz-Peterson explained the change in Other Operating Grants and Total Library Materials. The Board would like the library staff to continue to review the Salary budget line item for 2020 and get it closer to 2.8 to 3%.

Ms. Luisa Ellenbogen stated the 2020 proposed budget is fiscally responsible and meets the needs of our community. It also takes into account for changing trends.

Ms. Maureen Wener stated she asked questions in advance to Ms. Kelly DeCorrevont.

Mr. Howard Handler asked clarifying questions. Ms. Falasz-Peterson explained the change in Fines Fees & Penalties. Mr. Handler asked about the projected year end figures under Utilities.

Ms. DeCorrevont explained that the Head of IT is currently negotiating new contracts and predicts no budget increase for 2020.

The Board requested library staff to continue to review the Insurance budget line item for 2020.


Mr. Schriftman asked Ms. Falasz-Peterson to have proposed dates ready for next Finance Committee Meeting available at the Board Meeting on September 18.

5. ADJOURNMENT

At 7:08 p.m., Mr. Abosch moved to adjourn the meeting, seconded by Ms. Wener.

Vote: 5 Yes – Ken Abosch, Seth Schriftman, Maureen Wener, Howard Handler, Luisa Ellenbogen.

The motion was approved.



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Maureen Wener, Secretary