

**DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES**  
**VIRTUAL MEETING MINUTES**  
**April 15, 2020**

1. ROLL CALL & CALL TO ORDER

President Ken Abosch called the meeting to order at 6:30 p.m., virtually and by phone: 1-517-345-9451  
Access code: 599 871 314. Residents wishing to share thoughts about any matter concerning the Library may do so by submitting an email to amy@deerfieldlibrary.org prior to the meeting.

Present Board Members: Ken Abosch – President, Maureen Wener – Secretary, Seth Schrifftman – Treasurer, Mike Goldberg, Luisa Ellenbogen, Howard Handler and Kyle Stone.

Village: Bill Seiden

Staff: Amy Falasz-Peterson, Library Director, Kelly DeCorrevont, Business Manager

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

No public comment but there were several additional, unidentified people on the call.

3. APPROVAL OF MINUTES

A. February 19, 2020 Regular Meeting (ACTION)

MOTION: Ms. Maureen Wener made a motion to approve the February 19, 2020 Regular Meeting minutes, seconded by Mr. Seth Schrifftman.

Vote: 7 Yes – Ken Abosch – President, Maureen Wener – Secretary, Seth Schrifftman – Treasurer, Mike Goldberg, Luisa Ellenbogen, Howard Handler and Kyle Stone.

The motion was approved.

4. TREASURER REPORT

A. Financials: Balance Sheet, Revenues & Expenses, Quarterly Reports (ACTION)

Mr. Schrifftman presented the Financials and the Budget Update: COVID-19 Impact. We can anticipate that there will be an impact on the Library finances in the future. Ms. Kelly DeCorrevont met with Mr. Eric Burk from the Village of Deerfield on April 10 to discuss the potential impact.

MOTION: Mr. Schrifftman made a motion to approve the February and March Financials, seconded by Mr. Abosch.

Vote: 7 Yes – Ken Abosch – President, Maureen Wener – Secretary, Seth Schrifftman – Treasurer, Mike Goldberg, Luisa Ellenbogen, Howard Handler and Kyle Stone.

The motion was approved.

B. List of Checks and Payments for Approval (ACTION)

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Mr. Schrifman presented the outstanding list of checks to be approved for payment, which included:

-Electronic Payments, 3 ACHs, WinTrust	\$ 127.27
-Petty Cash Checks 682-687, Bank Financial	\$ 218.42
-AP Checks 11443-11521, 12 ACHs, WinTrust	<u>\$ 122,309.68</u>
The total amount presented for approval	\$ 122,655.37

MOTION: Mr. Schrifman made a motion to approve the February and March list of checks and payments, seconded by Mr. Abosch.

Vote: 7 Yes – Ken Abosch – President, Maureen Wener – Secretary, Seth Schrifman – Treasurer, Mike Goldberg, Luisa Ellenbogen, Howard Handler and Kyle Stone.

The motion was approved.

5. Village Liaison Report

Mr. Bill Seiden gave the Village Report.

6. LIBRARY DIRECTOR'S REPORT

A. COVID-19 Library Response Report

Ms. Amy Falasz-Peterson gave the Library Director's Report. The Library has quickly pivoted our service model to deliver library services virtually. Library staff were able to facilitate this change quickly and efficiently. Ms. Falasz-Peterson is very proud of the work everyone across the library has done in the past month. The library has virtual programming for youth and adult patrons. We have an online reference chat feature on the library website and are continuously developing new digital content. Library staff are developing a plan for a phased in return to the building.

B. Budget Update: COVID-19 Impact

The Board discussed the potential financial impact that the pandemic will have. The Library is 98% property tax funded. The library can expect to see a delay in our property tax distributions. We have seen an increase in our spending for e-resources and a decrease in our Fines and Fees.

7. OLD BUSINESS

Nothing to report at this time.

8. NEW BUSINESS

A. Non-Resident Fee Card Participation (ACTION)

MOTION: Ms. Wener made a motion to approve the Non-Resident Fee Card Participation, seconded by Mr. Mike Goldberg.

Vote: 7 Yes – Ken Abosch – President, Maureen Wener – Secretary, Seth Schrifman – Treasurer, Mike Goldberg, Luisa Ellenbogen, Howard Handler and Kyle Stone.

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The motion was approved.

B. Officer Interest

The Board will host their officer elections at the May meeting. Agreeing that during this time, they should suspend their by-laws and allow the officers to continue in their current roles. The Board asked Ms. Falasz-Peterson to craft a board agenda reflective of this plan.

C. Motion Based on Executive Session (ACTION)

MOTION: Ms. Wener made a motion to approve the increase compensation of Director by 4.25%, seconded by Mr. Goldberg.

Vote: 7 Yes – Ken Abosch – President, Maureen Wener – Secretary, Seth Schriftman – Treasurer, Mike Goldberg, Luisa Ellenbogen, Howard Handler and Kyle Stone.

9. OTHER

At 7:18 p.m. the Board moved into Executive Session.

10. EXECUTIVE SESSION 5 ILCS 120/2 c 1 to discuss the self evaluation and compensation of the Library Director

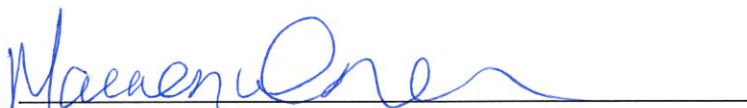
At 9:10 p.m. the Board moved into Open Session.

11. ADJOURNMENT

At 9:13 p.m., Mr. Goldberg made a motion to adjourn the meeting, seconded by Mr. Schriftman.

Vote: 7 Yes – Ken Abosch – President, Maureen Wener – Secretary, Seth Schriftman – Treasurer, Mike Goldberg, Luisa Ellenbogen, Howard Handler and Kyle Stone.

The motion was approved.



Maureen Wener, Secretary