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DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
June 15, 2022

1. ROLL CALL & CALL TO ORDER

President Ken Abosch called the meeting to order at 6:30 p.m., in the meeting room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Ken Abosch - President, Seth Schriftman - Treasurer, Mike Goldberg, Kyle Stone, and Emily Wallace.

Friends of the Library Representative: June Walton.

Staff: Amy Falasz-Peterson, Library Director; Kelly DeCorrevont, Business Manager; Melissa Stoeger, Head of Adult & Youth Services and Jasmine Hosein, Administrative Associate.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

None.

3. APPROVAL OF MINUTES

B. May 18, 2022 Regular Session Meeting (ACTION)

MOTION: Mr. Mike Goldberg made a motion to approve the May 18, 2022 Regular Meeting minutes, seconded by Mr. Seth Schriftman.

Vote: 4 Yes – Ken Abosch, Seth Schriftman, Mike Goldberg and Emily Wallace.
The motion was approved.

4. TREASURER REPORT

Mr. Schriftman presented the May financials.

A. May Financials: Balance Sheet, Revenues & Expenses (ACTION)

MOTION: Mr. Goldberg made a motion to approve the May Financials, seconded by Mr. Abosch.

Vote: 4 Yes – Ken Abosch, Seth Schriftman, Mike Goldberg and Emily Wallace.
The motion was approved.

B. List of Checks and Payments for Approval (ACTION)

Mr. Schriftman discussed the outstanding list of checks to be approved for payment, which included:

-Petty Cash, Checks 716-719	$	126.13
-Electronic Payments, 3 ACHs, WinTrust	$	141.25
-AP Checks 13120-13164, 10 ACHs, WinTrust	$	245,048.41
The total amount presented for approval	$	245,315.79

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MOTION: Mr. Goldberg made a motion to approve the List of Checks and Payments for Approval, seconded by Mr. Abosch.

Vote: 4 Yes – Ken Abosch, Seth Schriftman, Mike Goldberg and Emily Wallace.
The motion was approved.

5.. FRIENDS OF THE LIBRARY

Ms. June Walton delivered a brief report from the last meeting of the Friends of the Library. Ms. Walton gave updates on elections, approval of the summer reader prize, and endorsing the Queer Poem of the Day podcast. Ms. Walton also let the board know about the upcoming 15th year anniversary of the Friends of the Library celebration occurring on August 14; cake will be involved.

6. VILLAGE LIAISON REPORT

Ms. Amy Falasz-Peterson briefly presented the Village of Deerfield report.

7. LIBRARY DIRECTOR'S REPORT

A. Library Strategic Planning: Survey Information

Ms. Falasz-Peterson delivered the library director's report.

Ms. Melissa Stoeger responded to questions about the Summer Reading Program. There are currently 90 teen volunteers to help run the summer reading program.

8. OLD BUSINESS

A. July 4 Parade

Ms. Falasz-Peterson confirmed the attendance of board members and let them know Ms. Hoffman will be sending them further information.

9. NEW BUSINESS

A. Approval of Employee Handbook Changes (ACTION)

Mr. Abosch recapped the Human Relations Committee decision regarding the three proposals for the Employee Handbook and Ms. Falasz-Peterson went further in depth of the three proposals answering any questions.

MOTION: Ms. Wallace made a motion to approve the three updates to the Employee Handbook, seconded by Mr. Goldberg.

Vote: 4 Yes – Ken Abosch, Seth Schriftman, Mike Goldberg and Emily Wallace.
The motion was approved.

B. Discussion of Fiber Optics Upgrade Proposal

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Ms. Falasz-Peterson discussed the request by a third party company regarding an easement by the employee entrance to install fiber optics; the decision was made by Ms. Falasz-Peterson to pass on the offer.

Mr. Kyle Stone arrived at 7:00 p.m.

10. OTHER

Mr. Abosch led the discussion regarding closed executive meeting minutes review and agreed to push the review until the August board meeting.

11. ADJOURNMENT

At 7:05 p.m., Mr. Goldberg made a motion to adjourn the meeting, seconded by Mr. Stone.

Vote: 5 Yes – Ken Abosch, Seth Schriftman, Kyle Stone, Mike Goldberg and Emily Wallace.
The motion was approved.

DocuSigned by:
Luisa Ellenbogen
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Luisa Ellenbogen, Secretary