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**DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES**
**REGULAR MEETING MINUTES**
**August 17, 2022**

1. ROLL CALL & CALL TO ORDER

Secretary Luisa Ellenbogen called the meeting to order at 6:30 p.m., in the meeting room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Ken Abosch - President, Luisa Ellenbogen - Secretary, Seth Schriftman - Treasurer, Mike Goldberg, Howard Handler and Emily Wallace.

Representative from Baker Tilly: Susannah Baney Filipovic

Staff: Amy Falasz-Peterson, Library Director; Kelly DeCorrevont, Business Manager; Melissa Stoeger, Interim Head of Adult & Youth Services and Jasmine Hosein, Administrative Associate.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

None.

3. APPROVAL OF MINUTES

B. June 15, 2022 Regular Session Meeting (ACTION)

MOTION: Mr. Mike Goldberg made a motion to approve the June 15, 2022 Regular Meeting minutes, seconded by Mr. Seth Schriftman.

Vote: 3 Yes – Seth Schriftman, Mike Goldberg and Emily Wallace.
2 Abstain - Howard Handler and Luisa Ellenbogen.
The motion was approved.

4. TREASURER REPORT

Mr. Schriftman presented the Library financials.

A. June Financials: Balance Sheet, Revenues & Expenses (ACTION)

MOTION: Mr. Goldberg made a motion to approve the June Financials, seconded by Ms. Wallace.

Vote: 5 Yes – Luisa Ellenbogen, Seth Schriftman, Mike Goldberg, Howard Handler, and Emily Wallace.
The motion was approved.

B. July Financials: Balance Sheet, Revenues & Expenses (ACTION)

MOTION: Mr. Goldberg made a motion to approve the July Financials, seconded by Ms. Wallace.

Vote: 5 Yes – Luisa Ellenbogen, Seth Schriftman, Mike Goldberg, Howard Handler, and Emily Wallace.
The motion was approved.

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C. List of Checks and Payments for Approval (ACTION)

Mr. Schriftman discussed the outstanding list of checks to be approved for payment for July and August, which included:

July 2022

| | | |
|---|---|---|
| -Petty Cash, Checks 720-721 | $ | 109.13 |
| -Electronic Payments, 3 ACHs, WinTrust | $ | 143.65 |
| -AP Checks 13165-13201, 9 ACHs, WinTrust | $ | 209,909.09 |
| The total amount presented for approval | $ | 210,161.87 |

August 2022

| | | |
|---|---|---|
| -Electronic Payments, 3 ACHs, WinTrust | $ | 134.13 |
| -AP Checks 13165-13201, 9 ACHs, WinTrust | $ | 94,218.51 |
| The total amount presented for approval | $ | 94,352.64 |

MOTION: Mr. Goldberg made a motion to approve the List of Checks and Payments for Approval, seconded by Ms. Wallace.

Vote: 5 Yes – Luisa Ellenbogen, Seth Schriftman, Mike Goldberg, Howard Handler, and Emily Wallace.
The motion was approved.

D. Audit Presentation

Ms. Susannah Baney Filipovic from Baker Tilly went over the 2021 Financial Statements report regarding debt reduction due to village restructuring, market volatility, and liability. Went over internal control issues and upcoming reporting requirements: requiring the recognition of long-term debt. There were no significant changes to the library's accounting policies for the fiscal year of 2021. Mr. Abosch asked for a motion to accept the 2021 Audit from Baker Tilly.

MOTION: Mr. Goldberg made a motion to accept the FY2021 Audit from Baker Tilly, seconded by Ms. Wallace.

Vote: 6 Yes - Ken Abosch, Luisa Ellenbogen, Seth Schriftman, Mike Goldberg, Howard Handler, and Emily Wallace.
The motion was approved.

5. VILLAGE LIAISON REPORT

None.

6. LIBRARY DIRECTOR'S REPORT

A. Library Strategic Planning: Survey Information

Ms. Falasz-Peterson went over the community survey response so far and her hopes for a high survey response.

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B. Friends of the Library

Ms. Falasz-Peterson revealed a large novelty check for 10k courtesy of the Friends of the Library for the library to use the funds as it sees fit for future projects.

7. OLD BUSINESS

Mr. Goldberg asked if there were any updates regarding the library's giving tree. There are not any updates.

8. NEW BUSINESS

A. Acceptance of the FY2021 Audit (ACTION)

B. Insurance Renewal (ACTION)

Ms. Falasz-Peterson explained to the board the decision to move the library's insurance policies to Cook & Kocher as their quote was 25% less than the previous company. Kelly DeCorrevont, the Business Manager, explained some of the additional insurance policies that were available to the library; a brief discussion ensued. Ms. DeCorrevont briefly went over the policy details. Mr. Abosch requested the Board make a motion to accept the new and updated insurance policies.

MOTION: Mr. Goldberg made the motion to accept the new and updated insurance policies through Cook & Kocher, seconded by Mr. Schriftman.

Vote: 6 Yes - Ken Abosch, Luisa Ellenbogen, Seth Schriftman, Mike Goldberg, Howard Handler, and Emily Wallace.
The motion was approved.

C. Motion from Executive Session (ACTION)

9. OTHER

Ms. Falasz-Peterson reminded the Board Members about attending the Farmer's Market on September 24, 2022. More information regarding the farmer's market will be discussed at the September 21st Board Meeting.

The Finance Committee will meet on September 7 and September 21, 2022 at 5:30 PM.

10. EXECUTIVE SESSION 5 ILCS 120/2 c (21) Semi-Annual Review of Historical Minutes both written and recorded of previous meetings held in Executive Session

At 7:30 p.m., Mr. Goldberg made a motion to move into the Executive Session, seconded by Mr. Schriftman.

Vote: 6 Yes – Ken Abosch, Seth Schriftman, Luisa Ellenbogen, Mike Goldberg, Howard Handler, and Emily Wallace.

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The motion was approved.

The Board returned to open session at 8:01 p.m.

MOTION: Mr. Schriftman made a motion pursuant to 5 ILCS 120/2 c (21) , the board opened the following minutes, 7/19/2017, 8/16/2017, 7/21/2021, 2/16/2022, 3/16/2022, and 4/20/2022, seconded by Mr. Handler.

Vote: 6 Yes – Ken Abosch, Seth Schriftman, Luisa Ellenbogen, Mike Goldberg, Howard Handler, and Emily Wallace.
The motion was approved.

11. ADJOURNMENT
At 8:02 p.m., Mr. Goldberg made a motion to adjourn the meeting, seconded by Mr. Schriftman.

Vote: 6 Yes – Ken Abosch, Seth Schriftman, Luisa Ellenbogen, Mike Goldberg, Howard Handler, and Emily Wallace.
The motion was approved.

DocuSigned by:
Luisa Ellenbogen
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Luisa Ellenbogen, Secretary