

DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
December 21, 2022

1. ROLL CALL & CALL TO ORDER

Secretary Luisa Ellenbogen called the meeting to order at 6:31 p.m., in the Meeting Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Luisa Ellenbogen - Secretary, Mike Goldberg, Howard Handler, and Emily Wallace.

Staff: Amy Falasz-Peterson, Library Director; Kelly DeCorrevont, Business Manager; Melissa Stoeger, Assistant Director of Adult and Youth Services; and Jasmine Hosein, Administrative Associate.

Bill Seiden, Village Liaison.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

None

3. APPROVAL OF MINUTES

A. November 16, 2022 Regular Session Meeting (ACTION)

MOTION: Mr. Mike Goldberg made a motion to approve the November 16, 2022 Regular Meeting minutes, seconded by Ms. Emily Wallace.

Vote: 4 Yes – Luisa Ellenbogen - Secretary, Mike Goldberg, Howard Handler, and Emily Wallace.
The motion was approved.

B. October 19, 2022 Executive Session Meeting (ACTION)

MOTION: Mr. Goldberg made a motion to approve the October 19, 2022 Regular Meeting minutes, seconded by Ms. Wallace.

Vote: 4 Yes – Luisa Ellenbogen - Secretary, Mike Goldberg, Howard Handler, and Emily Wallace.
The motion was approved.

4. TREASURER REPORT

Ms. Kelly DeCorrevont, Business Manager presented the Treasurer Report for November.

A. November Financials: Balance Sheet, Revenues & Expenses (ACTION)

MOTION: Mr. Goldberg made a motion to approve the November Financials seconded by Ms. Wallace.

Vote: 4 Yes – Luisa Ellenbogen - Secretary, Mike Goldberg, Howard Handler, and Emily Wallace.
The motion was approved.

B. List of Checks and Payments for Approval (ACTION)

Ms. DeCorrevont presented the outstanding list of checks and payments to be approved for November, which included:

-Electronic Payments, 4 ACHs, WinTrust	\$	141.78
-AP Checks 1345-13495, 12 ACHs, WinTrust	\$	<u>665,845.44</u>
The total amount presented for approval	\$	665,987.22

MOTION: Mr. Howard Handler made a motion to approve the List of Checks and Payments for Approval, seconded by Mr. Goldberg.

Vote: 4 Yes – Luisa Ellenbogen - Secretary, Mike Goldberg, Howard Handler, and Emily Wallace.
The motion was approved.

5. VILLAGE LIAISON REPORT

Mr. Bill Seiden gave the Village report.

6. LIBRARY DIRECTOR'S REPORT

Ms. Amy Falasz-Peterson gave the Director's Report. Ms. Falasz-Peterson discussed the library closing early on Thursday and possibly Friday due to the predicted inclement weather. Ms. Falasz-Peterson attended the Deerfield Fine Arts Commission meeting with Ms. Hoffman, Outreach Coordinator and selected several new art pieces; which will be displayed in the library with a reception on February 8, 2023.

7. OLD BUSINESS

A. Library Strategic Planning Update (Discussion)

Ms. Falasz-Peterson led a discussion with the Board regarding the goals outlined in the Strategic Plan for 2023-2025. The Board had a few suggestions which will be updated on the document. The Board will approve the final plan at the January 18, 2023 meeting.

B. Staff Holiday Party Plan

Ms. Falasz-Peterson reminded the Board to RSVP to the Holiday party by January 10th.

8. NEW BUSINESS

A. Patron Ban (ACTION)

Ms. Falasz-Peterson discussed the recent ban of a patron.

MOTION: Mr. Goldberg made a motion to uphold the Patron Ban until January 1, 2024, seconded by Ms. Wallace.

Vote: Luisa Ellenbogen - Secretary, Mike Goldberg, Howard Handler, and Emily Wallace.
The motion was approved.

9. OTHER

Ms. Ellenbogen reminded those on the Memorials Committee that a meeting will be held on January 18th at 5:30 pm before the Board Meeting.

10. ADJOURNMENT

At 7:16 p.m., Mr. Goldberg made a motion to adjourn the meeting, seconded by Ms. Wallace.

4 Yes – Luisa Ellenbogen - Secretary, Mike Goldberg, Howard Handler, and Emily Wallace.

The motion was approved.

DocuSigned by:

Luisa Ellenbogen

Luisa Ellenbogen, Secretary