

DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
May 17, 2023

1. ROLL CALL & CALL TO ORDER

A. Swearing in of Newly Elected Board Members

Mr. Kent Street from the Village of Deerfield swore in Mr. Ken Abosch, Ms. Stephanie Brand, and Ms. Luisa Ellenbogen.

Mr. Abosch called the meeting to order at 6:31 pm.

Present Board Members: Luisa Ellenbogen-Secretary, Seth Schriftman - Treasurer, Ken Abosch - President, Howard Handler, Mike Goldberg, Emily Wallace, and Stephanie Brand.

Staff: Amy Falasz-Peterson, Library Director; Melissa Stoeger, Assistant Director of Adult and Youth Services; Kelly DeCorrevont, Head of Finance, Steve Wuehr - Head of IT and Jasmine Hosein, Administrative Associate.

B. Signing of Oaths of Office

Mr. Street from the Village of Deerfield provided Mr. Abosch, Ms. Brand, and Ms. Ellenbogen their Oaths of Office to sign.

C. Elections of New Officers

Mr. Abosch asked for the election of new officers beginning with the President. Ms. Ellenbogen had submitted her name for nomination as President.

MOTION: Mr. Howard Handler made a motion to elect Ms. Ellenbogen as President, seconded by Mr. Seth Schriftman.

Vote: 7 Yes – Luisa Ellenbogen - President, Seth Schriftman - Treasurer, Ken Abosch - Secretary, Howard Handler, Mike Goldberg, Emily Wallace, and Stephanie Brand.

The motion was approved.

Mr. Schriftman had submitted his name for nomination as Treasurer.

MOTION: Mr. Goldberg made a motion to re-elect Mr. Schriftman as Treasurer, seconded by Mr. Abosch.

Vote: 7 Yes – Luisa Ellenbogen - President, Seth Schriftman - Treasurer, Ken Abosch - Secretary, Howard Handler, Mike Goldberg, Emily Wallace, and Stephanie Brand.

The motion was approved.

Mr. Abosch had submitted his name for nomination as Secretary.

MOTION: Mr. Schriftman made a motion to elect Mr. Abosch to serve as Secretary, seconded by Mr. Mike Goldberg.

Vote: 7 Yes – Luisa Ellenbogen - President, Seth Schriftman - Treasurer, Ken Abosch - Secretary, Howard Handler, Mike Goldberg, Emily Wallace, and Stephanie Brand.

The motion was approved.

At this point, Mr. Abosch turned the meeting over to Ms. Ellenbogen, recently elected President.

D. Appointments to Board Committees

Ms. Ellenbogen discussed the List of Board of Trustees Committees.

| Deerfield Public Library | | | | | | | | | |
|-------------------------------------|-----------|------------|----------|-----------------|---------|--------|-----------|------------|-----------------|
| List of Board of Trustee Committees | | | | | | | | | |
| As of 5/17/2023 | | | | | | | | | |
| | | | Building | Board Relations | Finance | Policy | Memorials | Long-Range | Human Relations |
| Board Officers: | | | | | | | | | |
| President | Luisa | Ellenbogen | X | X | X | X | X | Chair | X |
| Secretary | Ken | Abosch | | X | | | | X | Chair |
| Treasurer | Seth | Schriftman | X | | Chair | | X | X | X |
| Board Members: | | | | | | | | | |
| | Mike | Goldberg | Chair | Chair | | Chair | X | X | |
| | Howard | Handler | X | | X | X | | X | |
| | Emily | Wallace | | | | | Chair | X | X |
| | Stephanie | Brand | | | | X | | X | X |

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

Mr. Robert Scott, a member of the community, addressed the Board of Trustees.

3. APPROVAL OF MINUTES

A. March 15, 2023 Executive Session Meeting (ACTION)

MOTION: Mr. Schriftman made a motion to approve the March 15, 2023 Executive Session Meeting minutes, seconded by Ms. Emily Wallace.

Vote: 7 Yes – Luisa Ellenbogen - President, Seth Schriftman - Treasurer, Ken Abosch - Secretary, Howard Handler, Mike Goldberg, Emily Wallace, and Stephanie Brand.

B. April 19, 2023 Regular Meeting (ACTION)

MOTION: Ms. Wallace made a motion to approve the April 19, 2023 Regular Meeting minutes, seconded by Mr. Goldberg.

Vote: 7 Yes – Luisa Ellenbogen - President, Seth Schriftman - Treasurer, Ken Abosch - Secretary, Howard Handler, Mike Goldberg, Emily Wallace, and Stephanie Brand.

C. April 19, 2023 Executive Session Meeting (ACTION)

MOTION: Mr. Schriftman made a motion to approve the April 19, 2023 Executive Session Meeting minutes, seconded by Ms. Wallace.

Vote: 7 Yes – Luisa Ellenbogen - President, Seth Schriftman - Treasurer, Ken Abosch - Secretary, Howard Handler, Mike Goldberg, Emily Wallace, and Stephanie Brand.

4. TREASURER REPORT

Mr. Schriftman presented the Treasurer Report for April.

A. Monthly Financials: Balance Sheet, Revenues & Expenses (ACTION).

MOTION: Mr. Goldberg made a motion to approve the April Financials, seconded by Mr. Abosch.

Vote: 7 Yes – Luisa Ellenbogen - President, Seth Schriftman - Treasurer, Ken Abosch - Secretary, Howard Handler, Mike Goldberg, Emily Wallace, and Stephanie Brand.

The motion was approved.

B. List of Checks and Payments for Approval (ACTION)

Mr. Schriftman presented the outstanding list of checks and payments to be approved for April, which included:

| | | |
|--|----|------------------|
| -Petty Cash Checks 739, Bank Financial | \$ | 22.00 |
| -Electronic Payments, 4 ACHs, WinTrust | \$ | 149.22 |
| -AP Checks 13703 - 13748, 9 ACHs, WinTrust | \$ | <u>72,349.92</u> |
| The total amount presented for approval | \$ | 72,521.14 |

MOTION: Mr. Goldberg made a motion to approve the April Financials seconded by Mr. Abosch.

Vote: 7 Yes – Luisa Ellenbogen - President, Seth Schriftman - Treasurer, Ken Abosch - Secretary, Howard Handler, Mike Goldberg, Emily Wallace, and Stephanie Brand.

The motion was approved.

5. STAFF PRESENTATION: Steve Wuehr, Head of IT

Mr. Steve Wuehr gave a presentation of the IT Department and the vital service they provide for the library and community it serves.

6. VILLAGE LIAISON REPORT

Mr. Bill Seiden gave the Village Report.

At 7:35 pm, Mr. Howard Handler left the meeting.

7. LIBRARY DIRECTOR’S REPORT

A. Shirt Order Reminder

Ms. Amy Falasz-Peterson reminded the board to submit their shirt sizes for the new board t-shirts and polos. Ms. Falasz-Peterson shared the monthly statistics report. In addition, she shared information about the impact the area construction is having on the parking at the Library. The Summer Reading

Program starts on June 10, 2023. This year's theme is "Find Your Voice" and we have a number of fun activities planned for June 10.

8. OLD BUSINESS

A. Farmers Market

Ms. Falasz-Peterson confirmed board attendance at the farmer's market.

9. NEW BUSINESS

A. Director Goals

Ms. Falasz-Peterson went into detail about her goals for the upcoming year.

10. OTHER

11. ADJOURNMENT

At 8:06 p.m., Mr. Goldberg made a motion to adjourn the meeting, seconded by Ms. Brand.

Vote: 7 Yes – Luisa Ellenbogen - President, Seth Schriftman - Treasurer, Ken Abosch - Secretary, Howard Handler, Mike Goldberg, Emily Wallace, and Stephanie Brand.

The motion was approved.

DocuSigned by:



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Ken Abosch, Secretary