

DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
July 19, 2023

1. ROLL CALL & CALL TO ORDER

President Luisa Ellenbogen called the meeting to order at 6:30 p.m., in the Meeting Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Luisa Ellenbogen- President, Seth Schriftman - Treasurer, Emily Wallace, and Stephanie Brand.

Staff: Amy Falasz-Peterson, Library Director; Kelly Decorrevont, Head of Finance; Melissa Stoeger, Assistant Director of Adult and Youth Services; Judy Hoffman, Outreach Coordinator and Jasmine Hosein, Administrative Associate.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

None.

3. APPROVAL OF MINUTES

A. June 21, 2023 Regular Meeting (ACTION)

MOTION: Mr. Seth Schriftman made a motion to approve the June 21, 2023 Regular Meeting minutes, seconded by Ms. Emily Wallace.

Vote: 4 Yes - Luisa Ellenbogen- President, Seth Schriftman - Treasurer, Emily Wallace, and Stephanie Brand.

The motion was approved.

B. June 21, 2023 Executive Session Meeting (ACTION)

Approval of the Executive Session Meeting minutes will be postponed until the August 16 board meeting.

4. TREASURER REPORT

Mr. Schriftman presented the Treasurer Report for June.

A. Monthly Financials: Balance Sheet, Revenues & Expenses (ACTION).

MOTION: Ms. Wallace made a motion to approve the June Financials, seconded by Ms. Stephanie Brand.

Vote: 4 Yes - Luisa Ellenbogen- President, Seth Schriftman - Treasurer, Emily Wallace, and Stephanie Brand.

The motion was approved.

B. List of Checks and Payments for Approval (ACTION)

Mr. Schriftman presented the outstanding list of checks and payments to be approved for June, which included:

-Electronic Payments, 4 ACHs, WinTrust	\$	132.34
-AP Checks 13819 - 13864, 10 ACHs, WinTrust	\$	<u>122,068.92</u>
The total amount presented for approval	\$	122,201.26

MOTION: Ms. Wallace made a motion to approve the June Financials seconded by Ms. Brand.

Vote: 4 Yes - Luisa Ellenbogen- President, Seth Schriftman - Treasurer, Emily Wallace, and Stephanie Brand.

The motion was approved.

5. VILLAGE LIAISON REPORT

Mr. Bill Seiden was not at the meeting.

6. LIBRARY DIRECTOR'S REPORT

Ms. Amy Falasz-Peterson gave a brief overview of her report, including emails of support for library staff. Ms. Falasz-Peterson reminded the board of the Policy Committee meeting date on August 9, 2023.

A. Confirm Finance Committee Meeting Dates

The Finance Committee will meet August 16, 2023 at 5pm.

7. OLD BUSINESS

None.

8. NEW BUSINESS

A. Insurance Renewal (ACTION)

Ms. Kelly Decorrevont outlined the update and process of renewing the library's insurance through Cook & Kocher. Ms. Decorrevont answered questions posed by members of the board.

MOTION: Mr. Schriftman made a motion to approve the Insurance Renewal amount of \$40,029 seconded by Ms. Wallace.

Vote: 4 Yes - Luisa Ellenbogen- President, Seth Schriftman - Treasurer, Emily Wallace, and Stephanie Brand.

The motion was approved.

B. Easement Discussion

The Board discussed a possible easement.

9. OTHER

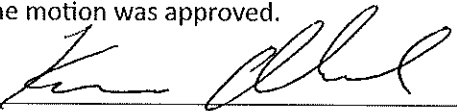
None.

10. ADJOURNMENT

At 7:13 p.m., Ms. Wallace made a motion to adjourn the meeting, seconded by Ms. Brand.

Vote: 4 Yes - Luisa Ellenbogen- President, Seth Schriftman - Treasurer, Emily Wallace, and Stephanie Brand.

The motion was approved.

A handwritten signature in cursive script, appearing to read "Ken Abosch", is written above a horizontal line.

Ken Abosch, Secretary