

**DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
June 21, 2023**

1. ROLL CALL & CALL TO ORDER

President Luisa Ellenbogen called the meeting to order at 6:30 p.m., in the Board Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Luisa Ellenbogen- President, Seth Schriftman - Treasurer, Ken Abosch - Secretary, Howard Handler, Mike Goldberg, Emily Wallace, and Stephanie Brand.

Staff: Amy Falasz-Peterson, Library Director; Melissa Stoeger, Assistant Director of Adult and Youth Services; Chase Sachs, Adult Services Associate and Jasmine Hosein, Administrative Associate.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

None.

3. APPROVAL OF MINUTES

A. May 17, 2023 Regular Meeting (ACTION)

MOTION: Mr. Mike Goldberg made a motion to approve the May 17, 2023 Regular Meeting minutes, seconded by Ms. Emily Wallace.

Vote: 7 Yes – Luisa Ellenbogen - President, Seth Schriftman - Treasurer, Ken Abosch - Secretary, Howard Handler, Mike Goldberg, Emily Wallace, and Stephanie Brand.

4. TREASURER REPORT

Mr. Schriftman presented the Treasurer Report for May.

A. Monthly Financials: Balance Sheet, Revenues & Expenses (ACTION).

MOTION: Mr. Goldberg made a motion to approve the May Financials, seconded by Ms. Wallace.

Vote: 7 Yes – Luisa Ellenbogen- President, Seth Schriftman - Treasurer, Ken Abosch - Secretary, Howard Handler, Mike Goldberg, Emily Wallace, and Stephanie Brand.

The motion was approved.

B. List of Checks and Payments for Approval (ACTION)

Mr. Schriftman presented the outstanding list of checks and payments to be approved for May, which included:

-Petty Cash Checks 740-746, Bank Financial	\$	201.00
-Electronic Payments, 3 ACHs, WinTrust	\$	121.73
-AP Checks 13749 - 13818, 11 ACHs, WinTrust	\$	<u>234,134.79</u>
The total amount presented for approval	\$	234,457.52

MOTION: Mr. Goldberg made a motion to approve the May Financials seconded by Mr. Ken Abosch.

Vote: 7 Yes – Luisa Ellenbogen- President, Seth Schriftman - Treasurer, Ken Abosch - Secretary, Howard Handler, Mike Goldberg, Emily Wallace, and Stephanie Brand.

The motion was approved.

5. STAFF PRESENTATION: Chase Sachs, Adult Services Associate

Mr. Chase Sachs outlined the Books to Go program and the vital service it provides to homebound patrons. Mr. Sachs answered questions about the One on One program where an associate will assist a patron with technology questions in the library. The board had many questions about expanding the reach of the Books to Go and further extending the library's services to homebound patrons and those in assisted living facilities.

6. VILLAGE LIAISON REPORT

Mr. Bill Seiden gave the Village Report.

7. LIBRARY DIRECTOR'S REPORT

Ms. Amy Falasz-Peterson gave the director's report with a highlight of the third anniversary of the introduction of curbside pickup. The Summer Reading Program is in full swing with over 300 participants already signed up.

A. Strategic Planning Update

Ms. Falasz-Peterson gave a brief update outlining her meeting with the architect for updating some aesthetic and functional aspects of the library.

8. OLD BUSINESS

A. Farmers Market Report

Ms. Ellenbogen discussed the feedback received from members of the community by the board members who attended the June 10, 2023 Deerfield Farmers Market.

9. NEW BUSINESS

A. Confirm July Meeting Attendance

Ms. Ellenbogen confirmed attendance for the July 19, 2023 Board Meeting.

10. OTHER

None

11. EXECUTIVE SESSION 5 ILCS 120/2 C (21) Semi-Annual Review of Historical Minutes both written and recorded of previous meetings held in Executive Session.

At 8:00 p.m., Mr. Goldberg made a motion to move into Executive Session, seconded by Mr. Schriftman.

Vote: 7 Yes – Luisa Ellenbogen- President, Seth Schriftman - Treasurer, Ken Abosch - Secretary, Howard Handler, Mike Goldberg, Emily Wallace, and Stephanie Brand.

The motion was approved.

The Board returned to the Open Meeting at 8:15 pm.

MOTION: Mr. Goldberg moved to open the following minutes 12/19/2017, 12/19/2018, 7/21/2021, 10/19/2022, 3/15/2023, and 4/19/2023. The motion was seconded by Mr. Schriftman.

Vote: 7 Yes – Luisa Ellenbogen - President, Seth Schriftman - Treasurer, Ken Abosch - Secretary, Howard Handler, Mike Goldberg, Emily Wallace, and Stephanie Brand.

12. ADJOURNMENT

At 8:15 p.m., Mr. Goldberg made a motion to adjourn the meeting, seconded by Ms. Brand.

Vote: 7 Yes – Luisa Ellenbogen- President, Seth Schriftman - Treasurer, Ken Abosch - Secretary, Howard Handler, Mike Goldberg, Emily Wallace, and Stephanie Brand.

The motion was approved.

DocuSigned by:



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Ken Abosch, Secretary