

**DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES**  
**REGULAR MEETING MINUTES**  
**September 20, 2023**

1. ROLL CALL & CALL TO ORDER

President Luisa Ellenbogen called the meeting to order at 6:30 p.m., in the Meeting Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Luisa Ellenbogen- President, Seth Schriftman - Treasurer, Howard Handler, Mike Goldberg, Emily Wallace and Stephanie Brand.

Staff: Amy Falasz-Peterson, Library Director; Kelly DeCorrevont, Head of Finance; Melissa Stoeger, Assistant Director of Adult and Youth Services; Stephanie Keough, Head of Patron Services and Jasmine Hosein, Administrative Associate.

Stuart Babendir, Friends of the Deerfield Public Library.

Bill Seiden, Village Liaison.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

Two members of the public attended the meeting to observe for a high school class.

3. APPROVAL OF MINUTES

A. August 24, 2023 Regular Meeting (ACTION)

MOTION: Mr. Seth Schriftman made a motion to approve the August 24, 2023 Regular Meeting minutes, seconded by Ms. Emily Wallace.

Vote: 5 Yes - Luisa Ellenbogen- President, Seth Schriftman - Treasurer, Howard Handler, Emily Wallace, and Stephanie Brand.

1 Abstain: Mike Goldberg.

The motion was approved.

4. TREASURER REPORT

Mr. Schriftman presented the Treasurer Report for August and answered questions as they arose.

A. Monthly Financials: Balance Sheet, Revenues & Expenses (ACTION)

MOTION: Mr. Mike Goldberg made a motion to approve the August Financials, seconded by Ms. Wallace.

Vote: 6 Yes - Luisa Ellenbogen- President, Seth Schriftman - Treasurer, Howard Handler, Mike Goldberg, Emily Wallace, and Stephanie Brand.

The motion was approved.

B. List of Checks and Payments for Approval (ACTION)

Mr. Schriftman presented the outstanding list of checks and payments to be approved for July, which included:

- Petty Cash, Check Num 748 - 749, Bank Financial	\$	73.39
-Electronic Payments, 4 ACHs, WinTrust	\$	258.24
-AP Checks 13915-13966, 11 ACHs, WinTrust	\$	<u>148,907.88</u>
The total amount presented for approval	\$	149,239.51

MOTION: Mr. Goldberg made a motion to approve the Lists of Checks and Payments, seconded by Ms. Wallace.

Vote: 6 Yes -Luisa Ellenbogen- President, Seth Schriftman - Treasurer, Howard Handler, Mike Goldberg, Emily Wallace, and Stephanie Brand.

The motion was approved.

C. Proposed FY 2024 Budget & 2023 Levy Request (DISCUSSION)

Mr. Schriftman went over the proposed budget and levy request, answering any questions that arose.

5. FRIENDS OF THE LIBRARY REPORT

Mr. Stuart Babendir gave the Friends' report informing the board of an upcoming book sale at the farmers market and a potential fundraising opportunity in the spring. Mr. Babendir informed the board that there are 65 members or "friends" of the Deerfield Public Library.

6. VILLAGE LIAISON REPORT

Mr. Bill Seiden gave the Village report

7. LIBRARY DIRECTOR'S REPORT

Ms. Amy Falasz-Peterson gave the director's report introducing Stephanie Keough as the new Head of Patron services, shared information about recent bomb threats to libraries in the Chicagoland area, and informed the board of a half day training that all staff will attend.

8. OLD BUSINESS

A. Patron Ban Update (DISCUSSION)

The board discussed the patron ban that was voted on in December of 2022. The Board will continue the conversation at the October meeting.

B. Building Update Report (DISCUSSION)

Ms. Falasz-Peterson outlined the upcoming Library updates.

9. NEW BUSINESS

A. 2024 Board Dates (ACTION)

MOTION: Mr. Goldberg made a motion to accept the proposed 2024 Board Dates, seconded by Mr. Schriftman.

Vote: 6 Yes -Luisa Ellenbogen- President, Seth Schriftman - Treasurer, Howard Handler, Mike Goldberg, Emily Wallace, and Stephanie Brand.

The motion was approved.

B. 2024 Holidays/Closed Dates (ACTION)

MOTION: Mr. Goldberg made a motion to accept the proposed 2024 Holidays/Closed Dates, seconded by Ms. Stephanie Brand.

Vote: 6 Yes - Luisa Ellenbogen- President, Seth Schriftman - Treasurer, Howard Handler, Mike Goldberg, Emily Wallace, and Stephanie Brand.

The motion was approved.

9. OTHER

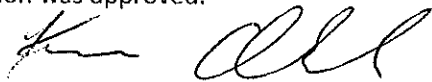
Mr. Howard Handler announced to the board that he would be reluctantly stepping down due to conflicting commitments.

10. ADJOURNMENT

At 7:43 p.m, Ms. Wallace made a motion to adjourn the meeting, seconded by Mr. Handler.

Vote: 6 Yes - Luisa Ellenbogen- President, Seth Schriftman - Treasurer, Howard Handler, Mike Goldberg, Emily Wallace, and Stephanie Brand.

The motion was approved.



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Ken Abosch, Secretary