

**DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES**  
**REGULAR MEETING MINUTES**  
**October 24, 2023**

1. ROLL CALL & CALL TO ORDER

President Luisa Ellenbogen called the meeting to order at 6:31 p.m., in Meeting Room A, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Luisa Ellenbogen- President, Seth Schriftman - Treasurer, Ken Abosch - Secretary, Mike Goldberg, and Stephanie Brand.

Staff: Amy Falasz-Peterson, Library Director; Melissa Stoeger, Assistant Director of Adult and Youth Services, and Jasmine Hosein, Administrative Associate.

Bill Seiden, Village Liaison.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

None.

3. APPROVAL OF MINUTES

A. September 20, 2023 Regular Meeting (ACTION)

MOTION: Mr. Mike Goldberg made a motion to approve the September 20, 2023 Regular Meeting minutes, seconded by Mr. Seth Schriftman.

Vote: 5 Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Mike Goldberg, and Stephanie Brand.  
The motion was approved.

4. TREASURER REPORT

A. Monthly Financials: Balance Sheet, Revenues & Expenses (ACTION)

Mr. Schriftman presented the monthly financial report.

MOTION: Mr. Goldberg made a motion to approve the September Financials, seconded by Mr. Ken Abosch.

Vote: 5 Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Mike Goldberg, and Stephanie Brand.  
The motion was approved.

B. List of Checks and Payments for Approval (ACTION)

Mr. Schriftman presented the outstanding list of checks and payments to be approved for September, which included:

- Petty Cash, Check Num 750 - 751, Bank Financial	\$	75.00
-Electronic Payments, 4 ACHs, WinTrust	\$	160.79

-AP Checks 13967 - 14010, 11 ACHs, WinTrust	\$	<u>116,280.72</u>
The total amount presented for approval	\$	116,516.51

MOTION: Mr. Goldberg made a motion to approve the Lists of Checks and Payments, seconded by Mr. Abosch.

Vote: 5 Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Mike Goldberg, and Stephanie Brand.  
The motion was approved.

C. Proposed FY 2024 Budget & 2023 Levy Request (ACTION)

MOTION: Mr. Goldberg made a motion to approve the proposed FY 2024 Budget & 2023 Levy Request, seconded by Mr. Abosch.

Vote: 5 Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Mike Goldberg, and Stephanie Brand.  
The motion was approved.

5. VILLAGE LIAISON REPORT

Mr. Bill Seiden gave the Village report.

6. LIBRARY DIRECTOR'S REPORT

Ms. Amy Falasz-Peterson gave the Director's report including the Library is on track to surpass 2019, pre-pandemic numbers both in person and circulation.

7. OLD BUSINESS

A. Patron Ban Update (ACTION)

MOTION: Mr. Schriftman made a motion to extend the patron ban until January 1, 2028, seconded by Mr. Goldberg.

Vote: 5 Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Mike Goldberg, and Stephanie Brand.  
The motion was approved.

B. Building Update: Bid Acceptance (ACTION)

MOTION: Mr. Schriftman made a motion to accept the building update bid in the amount of \$315,095.23, seconded by Mr. Abosch.

Vote: 5 Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Mike Goldberg, and Stephanie Brand.  
The motion was approved.

8. NEW BUSINESS

A. Board Vacancy Update (Discussion)

The Board discussed the vacancy and the interview process to fill the open position. The Board determined that they will begin the regular November meeting an hour earlier and will review and

discuss the applicants. The Board will have had the opportunity to review the applicants and reflect on what they envision for the future.

B. Employee Handbook Updates (ACTION)

MOTION: Mr. Schriftman made a motion to approve the proposed Employee Handbook Updates, seconded by Mr. Abosch.

Vote: 5 Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Mike Goldberg, and Stephanie Brand.  
The motion was approved.

9. OTHER

None.

10. ADJOURNMENT

At 7:24p.m, Mr. Goldberg made a motion to adjourn the meeting, seconded by Mr. Abosch.

Vote: 5 Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Mike Goldberg, and Stephanie Brand.  
The motion was approved.



---

Ken Abosch, Secretary