

DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
November 15, 2023

1. ROLL CALL & CALL TO ORDER

President Luisa Ellenbogen called the meeting to order at 5:30 p.m., in the Board Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Luisa Ellenbogen- President, Ken Abosch - Secretary, Emily Wallace, and Stephanie Brand.

Mike Goldberg arrived at 5:42 p.m.

Staff: Amy Falasz-Peterson, Library Director; Melissa Stoeger, Assistant Director of Adult and Youth Services; Kelly DeCorrevont, Head of Finance, Stephanie Keough, Head of Patron Services, and Jasmine Hosein, Administrative Associate.

Bill Seiden, Village Liaison.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

Mr. Larry Krupp addressed the board.

3. APPROVAL OF MINUTES

A. October 24, 2023 Regular Meeting (ACTION)

MOTION: Ms. Stephanie Brand made a motion to approve the October 24, 2023 Regular Meeting minutes, seconded by Ms. Emily Wallace.

Vote: 4 - Yes Luisa Ellenbogen, Ken Abosch, Emily Wallace, and Stephanie Brand.
The motion was approved.

4. TREASURER REPORT

A. Monthly Financials: Balance Sheet, Revenues & Expenses (ACTION)

Ms. Kelly DeCorrevont gave the financial report.

MOTION: Ms. Wallace made a motion to approve the October Financials, seconded by Mr. Ken Abosch.

Vote: 4 - Yes Luisa Ellenbogen, Ken Abosch, Emily Wallace, and Stephanie Brand.
The motion was approved.

B. List of Checks and Payments for Approval (ACTION)

Ms. DeCorrevont presented the outstanding list of checks and payments to be approved for October, which included:

-Electronic Payments, 3 ACHs, WinTrust	\$	203.81
-AP Checks 14011 - 14057, 12 ACHs, WinTrust	\$	<u>236,684.23</u>
The total amount presented for approval	\$	236,888.04

MOTION: Mr. Abosch made a motion to approve the Lists of Checks and Payments, seconded by Ms. Wallace.

Vote: 4 - Yes Luisa Ellenbogen, Ken Abosch, Emily Wallace, and Stephanie Brand.
The motion was approved.

C. Bank Account Changes (Discussion)

Ms. DeCorrevont led the discussion regarding a possible change of banking institution from Bank Financial to JP Morgan Chase.

5. VILLAGE LIAISON REPORT

Mr. Bill Seiden gave the Village report.

6. LIBRARY DIRECTOR'S REPORT

Ms. Amy Falasz-Peterson gave the Director's report.

A. Building Updates Report

Ms. Falasz-Peterson reported construction has begun in the Patron Services workroom as well as various other improvement projects.

B. Staff Holiday Party

Mr. Falasz-Peterson revealed the date of the Staff Holiday Party. The Holiday Party will be taking place on Friday, January 19, 2023 at 5pm at the Deerfield Public Library. The 2022 Holiday Party was well attended and it is anticipated that this year will be as well.

7. OLD BUSINESS

Ms. Brand discussed attending the Deerfield Multiboard Reception.

8. NEW BUSINESS

A. FY 2024 Per Capita Grant Application Standards Review (DISCUSSION)

The Board reviewed and discussed the Library's progress towards meeting the Standards for Illinois Public Libraries.

9. OTHER

NONE

At 6:10 pm, Mr. Goldberg made a motion to adjourn to the Executive Session, seconded by Mr. Abosch.

Vote: 5 - Yes Luisa Ellenbogen, Ken Abosch, Emily Wallace, Mike Goldberg, and Stephanie Brand.
The motion was approved.

10. EXECUTIVE SESSION 5 ILCS 120/2(C)(3): The selection of a person to fill a public office, as defined in the OMA, including a vacancy in a public office, when the public body is given the power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

The Board returned to open session at 7:33 p.m.

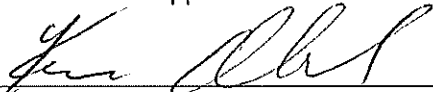
Mr. Goldberg made a motion to authorize staff to notify candidates for the Board of Trustees vacancy position seconded by Mr. Abosch.

Vote: 5 Yes Luisa Ellenbogen, Ken Abosch, Mike Goldberg, Emily Wallace, and Stephanie Brand.
The motion was approved.

11. ADJOURNMENT

At 7:34 p.m, Mr. Godlberg made a motion to adjourn the meeting, seconded by Ms. Wallace.

Vote: 5 Yes Luisa Ellenbogen, Ken Abosch, Mike Goldberg, Emily Wallace, and Stephanie Brand.
The motion was approved.



Ken Abosch, Secretary