

DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
February 21, 2024

1. ROLL CALL & CALL TO ORDER

President Luisa Ellenbogen called the meeting to order at 6:30 p.m., in the Board Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Luisa Ellenbogen- President, Seth Schriftman - Treasurer, Ken Abosch - Secretary, Emily Wallace, and Stephanie Brand.

Staff: Amy Falasz-Peterson, Library Director; Melissa Stoeger, Assistant Director of Adult and Youth Services; Kelly DeCorrevont, Head of Finance, Pam Skittino, Head of Support Services.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

None.

3. APPROVAL OF MINUTES

A. January 17, 2024 Regular Meeting (ACTION)

MOTION: Mr. Seth Schritman made a motion to approve the January 17, 2024 Regular Meeting minutes, seconded by Ms. Emily Wallace.

Vote: 5 - Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Emily Wallace, Stephanie Brand.

The motion was approved.

4. TREASURER REPORT

A. Monthly Financials: Balance Sheet, Revenues & Expenses (ACTION)

Mr. Seth Schriftman gave the financial report.

MOTION: Ms. Wallace made a motion to approve the January Financials, seconded by Ms. Stephanie Brand.

Vote: 5 - Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Emily Wallace, Stephanie Brand.

The motion was approved.

B. List of Checks and Payments for Approval (ACTION)

Mr. Schriftman presented the outstanding list of checks and payments to be approved for January, which included:

-Bank Financial Petty Cash, Check Num 756-760	\$	198.38
-Electronic Payments, 4 ACHs, WinTrust	\$	65.30
-AP Checks 14181-14233, 12 ACHs, WinTrust	\$	<u>137,238.65</u>
The total amount presented for approval	\$	137,502.33

MOTION: Mr. Ken Abosch made a motion to approve the Lists of Checks and Payments, seconded by Ms. Wallace.

Vote: 5 - Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Emily Wallace, Stephanie Brand.
The motion was approved.

5. STAFF PRESENTATION: Pam Skittino, Head of Support Services

Ms. Pam Skittino gave a presentation on Aspen, our new catalog being launched to the public on February 26.

6. FRIENDS OF THE LIBRARY REPORT

Mr. Stuart Osakada provided an update on the Friends of the Library.

7. VILLAGE LIAISON REPORT

Ms. Ellenbogen shared the village news about the passing of Mr. Bill Seiden. The library will remember Bill fondly for his years of service to the Deerfield community.

8. LIBRARY DIRECTOR'S REPORT

Ms. Amy Falasz-Peterson gave the Director's report.

A. Building Updates Report

Ms. Falasz-Peterson gave a building update regarding the completion of the new service front desk and LOT shelving.

9. OLD BUSINESS

None.

10. NEW BUSINESS

A. Family Days (Discussion)

The Board discussed the Village's Family Days. The Board will continue the conversation at the next meeting.

B. Farmers Market Dates (Discussion)

The Board discussed Farmers Market Dates for the 2024 season. The Board will continue the conversation at the next meeting.

C. Committee Information (Discussion)

The Board discussed the current committees and how to improve the effectiveness of the committees. They will continue the conversation at the next meeting.

11. OTHER

None.

At 8:16 p.m., Ms. Wallace made a motion to enter into Executive Session for the purposes of conducting a semi annual review of historical minutes both written and recorded, seconded by Ms. Ellenbogen.

Vote: 5 - Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Emily Wallace, Stephanie Brand.
The motion was approved.

12. EXECUTIVE SESSION 5 ILCS 120/2 c (21) Semi-Annual Review of Historical Minutes both written and recorded of previous meetings held in Executive Session.

The Board returned to open session at 8:40 p.m.

Mr. Schriftman made a motion to open the following minutes: 12/11/2023, 11/15/2023, 6/21/2023, and 8/16/2012, seconded by Ms. Wallace.

Vote: 5 - Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Emily Wallace, Stephanie Brand.
The motion was approved.

13. ADJOURNMENT

At 8:42 p.m, Mr. Schriftman made a motion to adjourn the meeting, seconded by Ms. Wallace.

Vote: 5 - Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Emily Wallace, Stephanie Brand.
The motion was approved.



Ken Abosch, Secretary