

**DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES**  
**REGULAR MEETING MINUTES**  
**March 20, 2024**

1. ROLL CALL & CALL TO ORDER

President Luisa Ellenbogen called the meeting to order at 6:30 p.m., in the Board Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Luisa Ellenbogen- President, Seth Schriftman - Treasurer, Ken Abosch - Secretary, Emily Wallace, Stephanie Brand and Josh Charlson.

Staff: Amy Falasz-Peterson, Library Director, Melissa Stoeger, Assistant Director of Adult and Youth Services and Kelly DeCorrevont, Head of Finance.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

None.

3. APPROVAL OF MINUTES

A. February 21, 2024 Regular Meeting (ACTION)

MOTION: Mr. Seth Schriftman made a motion to approve the February 21, 2024 Regular Meeting minutes, seconded by Ms. Emily Wallace.

Vote: 6 - Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Emily Wallace, Stephanie Brand and Josh Charlson.

The motion was approved.

B. February 21, 2024 Executive Session Meeting (ACTION)

MOTION: Mr. Schriftman made a motion to approve the February 21, 2024 Executive Session Meeting minutes, seconded by Ms. Wallace.

Vote: 6 - Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Emily Wallace, Stephanie Brand and Josh Charlson.

The motion was approved.

4. TREASURER REPORT

A. Monthly Financials: Balance Sheet, Revenues & Expenses (ACTION)

Mr. Schriftman gave the financial report.

MOTION: Mr. Ken Abosch made a motion to approve the February Financials, seconded by Ms. Wallace.

Vote: 6 - Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Emily Wallace, Stephanie Brand and Josh Charlson.

The motion was approved.

B. List of Checks and Payments for Approval (ACTION)

Mr. Schriftman presented the outstanding list of checks and payments to be approved for February, which included:

-Bank Financial Petty Cash, Check Num 761-762	\$	112.28
-Electronic Payments, 2 ACHs, WinTrust	\$	38.16
-AP Checks 14234-14297, 13 ACHs, WinTrust	\$	<u>150,360.16</u>
The total amount presented for approval	\$	150,510.60

MOTION: Mr. Abosch made a motion to approve the Lists of Checks and Payments, seconded by Ms. Wallace.

Vote: 6 - Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Emily Wallace, Stephanie Brand and Josh Charlson.

The motion was approved.

5. LIBRARY DIRECTOR'S REPORT

Ms. Amy Falasz-Peterson gave the Director's report, highlighting the 2023 IPLAR statistics.

A. Building Updates Report

Ms. Falasz-Peterson gave a building update regarding the completion of the new service front desk and LOT shelving.

6. OLD BUSINESS

A. Family Days (Discussion)

Ms. Falasz-Peterson confirmed that Family Days and Parade are still scheduled. The Board requested that she follow up with the Friends of the Library to see if they are interested in walking with the Library Board. The Board will make a final decision at the April meeting.

B. Farmers Market (Discussion)

The Board discussed Farmers Market days. They are interested in the June 8 and September 21 dates. Ms. Falasz-Peterson will follow up with the Farmers Market coordinator.

C. Committee Information (Discussion)

The Board reviewed the proposed plan for adjusting committees. They agreed to limit chairmanship to two committees and implement the proposal at the May meeting.

7. NEW BUSINESS

A. Hot Water Heater Proposal (ACTION)

Ms. Falasz-Peterson presented the hot water heater proposal to the Board.

MOTION: Mr. Schriftman made a motion to approve the Hot Water Heater Proposal, seconded by Mr. Abosch.

Vote: 6 - Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Emily Wallace, Stephanie Brand and Josh Charlson.

The motion was approved.

B. Building Cleaning Proposal (ACTION)

Ms. Falasz-Peterson presented the building cleaning proposal to the Board.

MOTION: Mr. Schriftman made a motion to approve the Building Cleaning Proposal, seconded by Ms. Wallace.

Vote: 6 - Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Emily Wallace, Stephanie Brand and Josh Charlson.

The motion was approved.

8. OTHER

None.

At 7:28 p.m., Mr. Schriftman made a motion to enter into Executive Session.

Vote: 6 - Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Emily Wallace, Stephanie Brand and Josh Charlson.

The motion was approved.

9. EXECUTIVE SESSION 5 ILCS 120/2 c 1 to discuss the self evaluation and compensation of the Library Director.

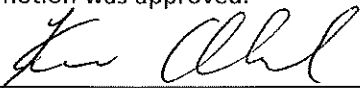
The Board returned to open session at 8:20 p.m.

10. ADJOURNMENT

At 8:21 p.m, Mr. Schriftman made a motion to adjourn the meeting, seconded by Ms. Wallace.

Vote: 6 - Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Emily Wallace, Stephanie Brand and Josh Charlson.

The motion was approved.



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Ken Abosch, Secretary